

Vestry Meeting Minutes January 4, 2012

Released to parish with quorum approval via email on January 23rd, 2012

Attendees: Fr. Mike Billingsley, Rev. Maggie Geller, Sue Ramsley, Lynn Johnson, Liz Hutto, Jane Desilets, John Pavlov, Nancy Jennison, Jennifer Cleveland, Laurie LaBrecque (observer)

Absent: Bob Snyder, Mitch Palmer

Father Mike led us in an opening prayer and blessing of our meal.

Reports

Financial – Reports reviewed by Mary Arnaut

Due to greater than expected income from pledge and loose plate collections as well as some reduced expenses related to Fr. Mike's benefits, we miraculously finished the year in the black. Wow!

Open issues

- overdue electric payment from bCalm yoga.
- bill from Scott's Landscaping for fall clean up that we didn't order

Planning Board will hold a public hearing on Mon Jan 9th at 7:30 p.m. to review plan to construct a garage at 83 Wood Street. Mary will follow up to determine if there will be any impact to St. Paul's.

We reviewed the assumptions and estimates used to develop a draft budget for 2012. The budget assumes that amount of pledge income between 2011 and 2012 will remain constant. At this point confirmed pledges fall short of last year's levels.

See attached Financial Summary Report for additional details

Property – No official report

Some of the current issues include the condensation on window sills and the return of the mice. Though a cat was suggested, we may need to hire an exterminator.

Fr. Mike's Report –

As Sue Ramsley's term as Senior Warden is wrapping up, she plans to work closely with Fr. Mike to help to strengthen the collaborative. The hope is to foster deeper relationships between parishioners.

Work is also underway to organize a mission trip for the J2A students in 2013. The Appalachian Service project was discussed. The staff at St. Michael's in Holliston, having experience in the ministry, and could give the students an overview of the experience. It would cost about \$1,000 per student.

Lori Robak, Deb Preis, Laurie LaBrecque, and David Hutto are planning to attend worship services at The Crossing (St. Paul's Episcopal Church in Boston) on January 5th. Plans include forming a worship committee to share feedback and determine how themes and new approaches experienced there, could be implemented to improve worship for our parish.

Maggie's Report and Mission/Outreach Report

Maggie is still planning to hold a 'How do I say I Love You to God?' celebration. A committee will be formed to plan the event

Work on the Book of Lenten Reflection is underway. The plan is to make it available via paper, PC, tablets and phones.

Project Just Because –

Once again we will create cancer care baskets in support of the Martin Luther King Give Back Day. Although most of the activities for this event take place at the Middle School, the baskets will be assembled at St. Paul's parish hall. Once a time has been set, Nancy will communicate the details to Phil Robidoux so he can inform bCalm yoga.

Serenity House – We donated clothes and skin care items.

Senior Citizen Events -

The committee is planning another dinner for the senior citizens in March. Jen confirmed that Bertucci's will supply the food for this event.

Adopt-a-Soldier – Cards and letters have been sent by members of both St. Paul's and Christ Church.

Special Olympics – The Polar Plunge will take place on March 3rd.

Nancy will contact John Pickering to obtain a price for a banner for the parish hall.

Fundraisers – No report

Stewardship –

Father Mike will reach out to those who pledged last year but have not yet pledged this year.

Nominating Committee –

Three of four candidates have accepted the nomination to serve on the vestry next year. They are Mark Key, Deb Preis, and Laurie LaBrecque. A fourth candidate is prayerfully considering this nomination.

Christian Education –

The Pageant will be held on Sunday, January 8th.

Budget input has been provided to Mary.

Focus now is to organize some youth group activities

Communication –

John Pavlov will take over the website starting in January.

Hospitality –

Jen will supply lasagna for the annual meeting potluck. Parishioners will be asked to bring side dishes to supplement the meal.

Grace UMC Communication – No Report

Upcoming Events/Calendar

Date	Event
Feb 12	Say thank you or I love you to God celebration
Jan 29	Annual Meeting
March 3	Polar Plunge

ONGOING BUSINESS

Survey – The results will be summarized and ideas for change discussed at the annual meeting on January 29th.

Installing Solar Panels on St. Paul's Roof –

On December 23rd, the Alternate Energy Committee met with Steve Bianchi of Solar Energy Partners 1 to discuss options for continuing the Solar Energy Project. Since there were issues to be resolved in the original contract, St. Paul's could not sign the contract by the year end deadline. Instead the committee, along with input from Sean O'Brien, was able to negotiate and sign a Letter of Intent. The document stipulates that if a binding agreement is not executed between the parties within 30 days of the Letter of Intent, it will expire.

NEW BUSINESS

Changes in the Service – Announcements will be moved to the end of the service.

Vestry 2012 –

Jane Desilets has accepted the nomination of Senior Warden while Liz Hutto has accepted the nomination of Jr. Warden.

Annual meeting is scheduled for January 29th. Reports need to be submitted by January 13th to allow time for consolidation and duplication.

Next Vestry Meeting – Wednesday February 1, 2012 at 7:00 p.m.

Fr. Mike led us in a closing prayer.

VESTRY FINANCIAL SUMMARY REPORT FOR JAN. 2012 MEETING

Great News! – Year 2011 closed in the 'black' with a net income of \$1279.16

Checking account balance as of 12/31/2011.....\$54,037.32
Of which \$3,538.07 is designated as the capital building fund.

Savings account balance as of 12/31/11.....\$13,723.44
And is composed of eleven designated funds (see balance sheet report)

Accounts Payables: All bills / invoices are current and paid through 12/31/11

Account Receivables: 2 Outstanding A/R items as of 12/31/11

- 1) bCalm overdue electricity payment – refuses to pay.
- 2) Christ Church Medway last HCMCM payment for Dec. 2011 received in the mail in January 2012, so they are current as of 1-4-2012.

Draft Budget for 2012:

- 1) Good faith budget because not everyone has responded; total pledges for 2012 is \$20,000 less than 2011.
- 2) Budget items relatively flat year-to-year with exception of salary increase for Fr. Mike and the huge Diocese Assessment increase.
- 3) Assuming pledges will meet 2011 level, then forecasting a Budget deficit of \$12,838.40
- 4) If Diocese assessment is adjusted and the solar panels reduce our electric bill, then forecasted deficit should be closer to \$8000.00

Recommendations:

- 1) We have a capital building fund drive.
- 2) We decided early what fund raisers to focus on and when
- 3) We consider change to bCalm contract since she is using more space than contracted.