

St. Paul's Episcopal Church

2011 ANNUAL REPORT

Annual Meeting: January 29, 2012



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Mission

The mission of St. Paul's is to minister unconditionally to all in the name of Christ through shared worship, teaching, healing and service.

Vision

St. Paul's is called to be an embracing, nourishing and life-giving family in Christ. We are called to care for each other, for our community and for the world.

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† 2010 ANNUAL PARISH MEETING MINUTES..... JANUARY 31, 2011

Fr. Mike started the meeting with prayer

Sue addressed the congregation.

Feedback is needed from the parish regarding what they like and dislike about St. Paul's.

Thanked exiting vestry members

Rector's address

- Thank you outgoing vestry members
- Thank you Sunday School leaders
- Thank you Maggie, our deacon
- Thank you Pam Litchfield and the Desilets family for the work on the 275th celebration
- Thank you to everyone who assisted in rending the undercroft...Rich Litchfield, Sean O'Brien, Frank Chase and Chuck Joseph (ReMax)
- Thank you to the property committee for all their hard work in 2010
- Our relationship with Grace UMC has grown for which we are thankful. We are now engaging in outreach together.
- Because of the loss of our downstairs rental our 2010 budget suffered greatly and will have significant effect on the 2011 budget. The amazing thing is that with some extraordinary gifts and 2011 pre-pays we made it through 2010. New rental rates are much lower than they've been in the past and the new tenant is not in need of the entire space. As we enter 2011 we have a significant shortfall. Fortunately we have some cash reserves that can help carry us but we will need to budget carefully.
- 2011 – We need to form a new property committee. We have a need for a property manager. This is a busy job. We have a weekly Saturday rental, the downstairs rentals and a few misc rentals. Also, we on occasion need contractors for work we can't do ourselves.
- Outreach is set to grow in 2011.
- Need to form a search committee for an organist.
- Collaborative news
 - Fr. Mike and Maggie installed.
 - Had a joint picnic
 - 2011 let's take it up a notch. Christ church is applying for a congregational development grant. Retreat for Rite 13 of both parishes to be planned.
- 2010 was a great year. 2011 even with the financial challenges can be even better.

Deacon's address

- Maggie went on a visitation with the bishop to St. John's in Franklin because they are exploring a collaborative ministry. Maggie is looking forward to _____our collaborative.
- Maggie's passion is mission. Particularly Jubilee...we'll hear more about this in the coming year.
- A deacon's dream is to have a strong passionate lay leadership.
- Nancy Jennison spoke on behalf of the outreach committee
 - Even 2 years ago we were known as the church that does outreach.
 - Pam and Jen want the kids involved in outreach and it has begun.
 - The committee formed in Oct and has met 3 times since.
 - We will be working with Grace UMC. The bond is helping both churches enhance their outreach.
 - Local mission outreach
 1. PJB and Food bank
 2. Giving Tree
 3. MLK day of giving back

4. Serenity House
 5. Seniors
 6. General outreach. GS/BS use our hall for free.
- National mission outreach
 1. Special Olympics – the need here is for volunteers not money
 2. Adopt a soldier
 - International mission outreach
 1. Heifer international – donated a water buffalo, chicks and rabbits this year.
 2. Operation Christmas Child – 83 shoe boxes collected.
 3. Jubilee
 - Everyone is welcome to join the mission/outreach committee

Nominations and Elections

- Treasurer's position is vacant. We have a financial officer so the treasurer's position is more a position of offering financial wisdom and having a close relationship with the financial officer and the vestry. This position is not as onerous as it once was.
- The congregation unanimously approved the elections as slated in the annual report.

Treasurer's Report

- Budget not balanced this year thus it's a faith budget. It's 20K short for 2011.
- We lost the daycare rental downstairs but we will be welcoming "bCalm Yoga" for 2011. The rental is not for the entire space and rental rates have decreased so it won't be as substantial an income.
- See 201 Annual Report for budget details.

Q&A

- A parishioner pointed out that we are extremely welcoming but we need to be educating newcomers about our church and the Episcopal Church.

Fr. Mike closed the meeting with prayer.

2010 Meeting 1/30/11

Jane Desilets	Beth Holden
David Spangler	Rose Bertucci - Bissonnette
Beckmann	
Nancy Jenson	
Ann Johnson	
Ann Bernard Besonick	
Sue Ramsley	
Mary J Chase	
Lynn Johnson	
Benjamin R. Blue	
Ralph Edwards, Sr	
John J. Van Gort	
Ernest P. Paolini	
Dune Hutto	
Cindy Jay	
Mark Key	
Andrea Abernathy	
Judy Billingsley	
Dianne Kulamarch	
Liz Hutto	
Paul Cr	
Pat Paul	
John Paul	
Mary Arcant	
Maggie Geller	
Mark P	
Amy Kent	
Frank Chase	
Gene Page Kent	

† SENIOR WARDEN'S REPORT Sue Ramsley

During 2011 we have continued to enjoy the spiritual leadership of our shepherd, Father Mike, and of our deacon, Maggie Geller, as they work together in the Hopkinton Medway Collaborative Ministry. Parishioners of both Christ Church, Medway, and of St. Paul's, Hopkinton, are richly blessed with their love and care. We look forward to enhancing our relationship and interactions with our collaborative partner in 2012.

As a parish, we have continued to heal from past internal wounds. The direct result of this healing has been a vital and active move forward in our commitment to missions. We have continued to welcome Grace United Methodist Church as both tenants (now also renting office space in the undercroft area) and as partners in many of the mission outreach activities.

The Vestry is eagerly processing the responses to the worship survey administered by Maggie. We live in community; we need each other. We each have our likes and dislikes and the goal is to enliven our worship together while recognizing our different needs and preferences. It is our prayer that your worship experience at St. Paul's will draw you closer to the living God and make you eager to share God's love with others.

This year Fr. Mike took Part I of his sabbatical. We sent him off with our love on Sunday, June 26th, and welcomed him back to us on Sunday, August 14th. Fr. Mike has divided his sabbatical into two parts (Part II is scheduled for 2013) because he is well aware of the cost of supply clergy and the financial constraints under which we operate.

Last year the parish took a leap of faith and adopted an unbalanced budget. In the course of time, we have obtained two downstairs tenants, and some anticipated budget expenses have been delayed. Because of your significant and faithful giving, and this income, our financial status remains hopeful, though we will again present the parish with a "good faith" budget. Our hopeful outlook is reflected in the confidence the Vestry has exhibited by approving a long overdue minor salary increase for Fr. Mike. I wish to thank John Pavlov, who agreed to serve for an additional one year term as parish treasurer, and Mary Arnaut (our staff financial officer) for their ongoing participation and financial guidance.

2011 saw the re-formation of the Property Committee, a vital part of our physical parish life. Sincere thanks to Pam Litchfield for initiating and overseeing this enormous project, and to the Property Committee members for their commitment and effort in bringing this about.

In November 2011 our beloved "green" Bishop Bud (Roy F. Cedarholm) retired. He has long challenged us to be more aware of our role as caretakers of this earth. Near the end of 2011, Bob Snyder began working with Solect Inc. to determine the feasibility of installing solar panels on the roof of the sanctuary. Dave Spengler and Phil Robidoux joined with him, forming the Alternative Energy Committee. Together, with the key input of Sean O'Brien (who reviewed the legal documentation and provided a template for our letter of agreement) St. Paul's has taken another step toward becoming a "greener" place to worship.

As my term as Sr. Warden comes to an end, I want to thank the members of the Vestry for all of your hard work and for your commitment to the effort of maintaining and growing this parish. I also want to thank you, the parishioners of this local body of believers, for your support of your Vestry and for your significant involvement in the life of this parish.

May God's mercy and grace continue to sustain and guide us as we move into 2012 and grasp hold of the challenges and blessings set before us.

"Now unto Him who is able to do immeasurably more than all we ask or imagine, according to His power at work within us." (Ephesians 3:20)

Respectfully submitted,
Sue Ramsley

**Parish Annual Meetings of the Hopkinton-Medway Collaborative Ministry
January 22, 2012 at Christ Episcopal Church, Medway, Mass.
January 29, 2012 at Saint Paul's Episcopal Church, Hopkinton, Mass.**

Dear Sisters and Brothers in Christ:

2011 was a Sabbatical year for me, a very special privilege granted to academics and clergy and a few other professions. The purpose of a sabbatical is renewal, refreshment and enriching of professional capabilities. By agreement with the vestries of Christ Church and Saint Paul's, we entered into the sabbatical planning process in 2010, forming a sabbatical committee that met until the spring of 2011. The plan that emerged called for splitting the 12 week sabbatical into two parts—6 weeks in 2011 and 6 weeks in 2012. A grant application was filed with the Diocese of Massachusetts, and a grant was received in the amount of \$5,200.00. The purpose of the funds was to offset parish and clergy expenses incurred in fulfilling the sabbatical plan. In 2012 the funds were used to compensate supply clergy.

In July of 2011, Mitch Palmer and I went on pilgrimage to the Abby du Mont San Michael in Normandy, France. We walked from Brehal to Granville to Genets to Averanches to Mont San Michael, at points following the ancient pilgrim path, but mostly walking the rural roads of the Norman peninsula. The ancient Abby was our destination, and was magnificent. To be in the place where prayers have been offered for over a thousand years, and to offer our own prayers there was moving—but the true pilgrimage was the walk itself. We walked under a hot sun, in a cold wind, and even in showers. I am grateful beyond measure to Mitch for his willingness to undertake the journey, and with the consistent good humor he displayed as he set the pace for our hiking.

The plan for 2012 suffered a setback when College of Saint George in Jerusalem turned out to be fully booked for the "Palestine of Jesus" courses for the year. Working with both vestries, the second portion of my sabbatical has been delayed to 2013. The plan is to attend the "Palestine of Jesus" course in April of 2013 (just after Easter). Anyone who would like to attend the same course is welcome.

2011 saw the Mission and Outreach Committee of Saint Paul's flower. With the Adopt a Soldier campaign, the Giving Tree in support of Project Just Because and the unfortunate of our own state, the Day of Giving Back in honor of Dr. Martin Luther King, and the Operation Christmas Child giving, Mission and Outreach are moving to the center of our understanding of who we are as a parish. Many thanks are due to The Rev. Maggie Geller, Nancy Jenison, Sue Ramsley, Dianne Belamarich, Pam Litchfield and many others who have devoted themselves to helping us focus on the needs of God's people outside our own congregation.

2011 saw Christian Education move to center stage at Christ Church. In Lent we conducted a class on Holy Communion for Families with Small Children, in May we identified a new curriculum for our Sunday School, and in May applied for a Congregational Development Grant from the Diocese of Massachusetts. Stepping out in faith, a donation was made to acquire the Sunday School materials in time for the beginning of classes in the fall. During the fall we a Sunday School Service, with our Sunday School students filling every worship role allowed by our canons and prayer book. Late in the fall the Congregational Development grant was approved, and the check from the diocese was received before the year's end. The grant will now be used to acquire the equipment needed to put the new curriculum to full use. Many thanks are due to our Sunday School Coordinator, Sarah Brady and to Laura Woodring and Helen Durkin for the work they did selecting our new materials and preparing the grant application.

The weather played a role in the lives of both parishes in 2011.

At Saint Paul's the heavy snow caused us to have the first combination Annual Parish Meeting and Cold Shower. Emergency snow removal from the roof alleviated the problem. Then spring rain and snow melt threatened to flood the undercroft for the second year in a row. Emergency application of a portable sump pump and some fairly pricy intervention by our septic system contractor prevented any new damage. At Christ Church a lightning strike fried part of the organ, forcing Jeanne Johnson to make a sudden trip to the piano for our processional hymn one Sunday. Our insurance paid most of the bill, but the faithful stepped in to cover the deductible. During the summer rain and ground water caused considerable damage to the Christ Church undercroft, and insurance again has covered most of the mold and mildew abatement and reconstruction. The Sunday School teachers showed tremendous energy and ingenuity as they moved their classrooms to the main level and loft of Crowell Hall while waiting for construction to be completed in their normal rooms in the undercroft.

In 2012 we look forward to bringing to fruition the installation of a worship committee at Saint Paul's, and reoccupying the undercroft and implementing the rest of our new curriculum at Christ Church. We also hope to lay the foundations, both in relationships and in finances, for a mission trip for our 2013 J2A group at Saint Paul's and youth of similar age at Christ Church in cooperation the J2A group from Saint Michael's in Holliston. We also hope to bring Christ Church and Saint Paul's into a deeper relationship—building more of the foundation for a future of ministry together.

It has been my honor and privilege to serve the collaborative ministry in 2011, and it my great joy to anticipate the things we will accomplish together in 2012 and beyond.

Faithfully,

Michael Billingsley

† TREASURER'S REPORT..... John Pavlov & Mary Arnaut

Closing 2011: Thank you to everyone who supported St. Paul's in 2011. The year ended better than anticipated, due to income exceeding expectations in almost every category. Our total income ended at 103.2% of budget. Also, our expenses were less than budgeted, due to less cost in two significant areas – health care and heat. Total expenses came in at 94.1% of budget. Thus, the net income for 2011 was \$1,327.37. Our checking account balance, as of Dec. 31, 2011, was \$53860.53; of which \$3538.07 is designated as a Building Fund and \$2200.00 is designated as a Rector Sabbatical Fund. Our savings account balance (designated funds), as of Dec. 31, 2011, was \$13,723.44. See the enclosed detail for each fund and its balance.

Outlook for 2012: As we start the New Year, our budget is based on faith; faith that pledges and overall income will equal last year's totals. Therefore, our budget for 2012 is relatively flat year-to-year, except in four significant areas – Diocese Assessment, Health Care, Missions & Outreach, and Rector Salary. The Diocese's formula raised our 2012 assessment to \$13,137 vs. \$9549 in 2011. Although effort is being made to negotiate a decrease, the budget assumes the assessment will remain at \$13,137. Health Care costs have been included in 2012 for Fr. Mike and Judy Billingsley, due to anticipated changes in their current coverage. The Missions & Outreach budget has been set at \$3600.00 for 2012. Adjustments may be made, as the year progresses, depending on our financial situation, Vestry decisions, and the Missions/Outreach Committee projects. Finally, since Fr. Billingsley had not received an increase in the last few years, his salary was increased by 4%. With all the changes, our 2012 budget shows deficit spending to the total of \$12,779.16. If our pledges and overall income do not meet last year's levels, our deficit may reach a range of \$25,000 to \$28,000.

Reports: Please see the attached reports for a detailed comparison of the 2012 Budget vs. 2011 Actuals. If you have any questions, feel free to talk with Mary Arnaut or email her at stpaulhopkintonfinance@gmail.com.

PROFIT AND LOSS BUDGET OVERVIEW
January – December 12

	Jan 2012 – Dec 2012	Jan 2011 – Dec 2011	Year2011 - Year2012
Ordinary Income/Expense			
<u>INCOME</u>			
200 · General Fund Income Accounts			
201 · Pledges (Tithes & Offerings)	73,200.00	74,403.26	(1,203.26)
202 · Non-Pledge	2,880.00	2,910.00	30.00
203 · Loose Plate	1,500.00	1,782.94	(3,282.94)
204 · Other Income	1,800.00	1,707.00	(93.00)
207 · Other Rental	4,200.00	4,240.00	40.00
208 · Fund Raisers Income	4,200.00	4,150.34	(49.66)
209 · Gifts & Memorials Income	360.00	350.00	(10.00)
210 · Diocese Grant Income	-	5,200.00	5,200.00
211 · Investment Income- Distribution	2,400.00	2,405.98	5.98
212 · Grace UMC Rental Income	12,000.00	10,700.00	(1,300.00)
213 · Interest from Checking Account	24.00	25.27	1.27
215 · Christ Church Income(HMCM Only)	34,608.00	30,749.15	(3,858.85)
216 · Grace United Methodist Donation	600.00	621.86	21.86
217 · Undercroft Rent	17,400.00	12,710.78	(4,689.22)
200 · General Fund Income Accounts - Other	-	795.00	795.00
Total 200 · General Fund Income Accounts	155,172.00	152,751.58	(2,420.42)
2000 · Designated Income Accounts			
2002 · Altar Guild Flower Income	1,500.00	1,501.00	1.00
2003 · Altar Guild Income	180.00	155.00	(25.00)
2004 · Building Income(Operating Exp.)	300.00	270.00	(30.00)
2006 · Kitchen Fund Income	24.00	20.00	(4.00)
2007 · Memorial Garden Income	-	-	-
2008 · Mission/Outreach Fund Income	360.00	349.57	(10.43)
2009 · Music Fund Income	-	-	-
2010 · Organ Fund Income	-	2,485.00	2,485.00
2011 · Youth Group Income	-	-	-
2012 · Rite 13 Service Project	-	-	-
2013 · RDF	1,104.00	410.00	(694.00)
2014 · Rector Year-End Gift	420.00	420.00	-
2015 · Building Income Capital Fund	3,000.00	2,695.00	(305.00)
2016 · Insurance Reimbursement Payment	-	-	-
2017 · Hospitality Income	-	27.81	27.81
Total 2000 · Designated Income Accounts	6,888.00	8,333.38	1,445.38
Total Income	162,060.00	161,084.96	(975.04)
<u>EXPENSE</u>			
3000 · Designated Expenses			
17352 · Charitable Donation	1,104.00	1,647.00	543.00
3001 · Technical Services	1,200.00	-	(1,200.00)
3002 · Altar Guild Flower Exp	1,320.00	1,304.84	(15.16)
3003 · Altar Guild Expense	960.00	933.08	(26.92)
3004 · Building Capital Fund Expense	-	-	-
3005 · Gifts & Memorial Expense	900.00	939.00	39.00
3006 · Kitchen Expense	-	5.96	5.96
3007 · Memorial Garden Expenses	-	-	-
3008 · Mission/Outreach Fund Expense	-	-	-
30082 · Adopt-A-Soldier	180.00	286.74	106.74
30083 · Project Just Because	240.00	-	(240.00)

30084 · Heifer International	240.00	-	(240.00)
3008 · Mission/Outreach Exp-Other	2,400.00	410.58	(1,989.42)
Total 3008 · Mission/Outreach Fund Exp	3,060.00	697.32	(2,362.68)
3009 · Music Fund Expense	180.00	137.68	(42.32)
3010 · Organ Fund Expense	840.00	416.00	(424.00)
3011 · Youth Group Expenses	240.00	-	(240.00)
3012 · HMCM Expenses	-	-	-
3013 · Other Designated Expenses	240.00	234.00	(6.00)
3014 · Fund Raisers Expenses	600.00	640.00	40.00
3015 · Funeral Flowers Expense	120.00	60.00	(60.00)
3016 · Sabbatical Expenses	-	-	-
Total 3000 · Designated Expenses	10,764.00	7,014.88	(3,749.12)
400 · Assessment Expenses	13,137.00	9,548.95	(3,588.05)
425 · Administration / Salary Expense			
449 · Rector 403(B)	13,200.00	7,800.00	(5,400.00)
450 · Shepherd Medical	2,380.00	-	(2,380.00)
451 · Rector Salary & Housing Expense	43,404.12	42,951.42	(452.70)
452 · Rector Pension Expense	12,168.00	11,700.00	(468.00)
453 · Delta Dental Expense	455.00	-	(455.00)
455 · Rector Discretionary Fund (RDF)	1,104.00	700.00	(404.00)
456 · Supply Clergy Expense	2,400.00	1,997.73	(402.27)
457 · Sexton Salary Expense	4,916.76	4,914.12	(2.64)
458 · Workers Compensation Expense	-	-	-
459 · Payroll Taxes / SSI Expenses	15,600.00	15,391.29	(208.71)
461 · Continuing Education Expenses	1,008.00	-	(1,008.00)
462 · Paychex Processing Fees Expense	600.00	400.55	(199.45)
463 · Banking Fees Expense	120.00	110.15	(9.85)
469 · Organist Stipend Expense	6,646.08	6,185.36	(460.72)
470 · Rector Business Expenses	600.00	-	(600.00)
472 · Financial Officer Salary	5,455.20	5,447.04	(8.16)
474 · Credit Cards & Memberships	75.00	-	(75.00)
425 · Admin / Salary Expense - Other	-	-	-
Total 425 · Administration / Salary Expense	110,132.16	97,597.66	(12,534.50)
500 · Office Expenses			
501 · Copier Lease Expenses	2,160.00	2,044.74	(115.26)
502 · Copier Maintenance Expenses	-	-	-
503 · Office Supplies Expenses	720.00	681.21	(38.79)
504 · Postage Expenses	156.00	146.27	(9.73)
505 · Church Supplies Expense	600.00	522.94	(77.06)
506 · Internet Expenses	-	-	-
507 · Publications Expenses	1,440.00	1,378.33	(61.67)
508 · Telephone Expenses	-	-	-
509 · Combined Telephone & Internet	1,680.00	1,427.86	(252.14)
510 · Communications Expenses	120.00	-	(120.00)
512 · Post Office Box 165 Hopkinton	252.00	250.00	(2.00)
500 · Office Expenses - Other	-	-	-
Total 500 · Office Expenses	7,128.00	6,451.35	(676.65)
550 · Building and Grounds Expenses			
551 · Lawn Maintenance Expenses	2,520.00	2,478.00	(42.00)
552 · Insurance Expenses	4,140.00	4,141.00	1.00
553 · Maintenance & Repair Expenses	6,000.00	11,454.93	5,454.93
554 · Snow Removal Expenses	6,000.00	6,214.00	214.00
555 · Building Supplies Expense	60.00	-	(60.00)
556 · Trash Removal Expenses	1,236.00	1,133.00	(103.00)
550 · Building & Grounds Expenses - Other	-	7.99	7.99
Total 550 · Building and Grounds Expenses	19,956.00	25,428.92	5,472.92

600 · Utilities Expenses			
601 · Gas Expense	6,900.00	6,942.66	42.66
602 · Electric Expense	4,800.00	4,858.53	58.53
603 · Water Expenses	180.00	130.40	(49.60)
600 · Utilities Expenses - Other	-	-	-
Total 600 · Utilities Expenses	11,880.00	11,931.59	51.59
650 · Ministries Expenses			
654 · Youth Education Expenses	300.00	291.95	(8.05)
655 · Hospitality Expenses	1,560.00	1,512.19	(47.81)
650 · Ministries Expenses - Other	-	-	-
Total 650 · Ministries Expenses	1,860.00	1,804.14	(2,395.86)
66900 · Reconciliation Discrepancies	-	0.50	0.50
Total Expense	174,857.16	159,777.99	(15,079.17)
Net Ordinary Income	(12,797.16)	1,306.97	14,104.13
Other Income/Expense			
Other Income			
9001 · Savings Account Interest	18.00	20.40	2.40
Total Other Income	18.00	20.40	2.40
Net Other Income	18.00	20.40	2.40
NET INCOME	(12,779.16)	1,327.37	14,106.53

Savings Designated Funds

	<u>Comments</u>	
9000 · Savings (Balances)	11,233.04	(YE 2010)
9020 · Altar Guild Flower Reserve	744.94	No Change
9030 · Fund Raiser Income Fund	211.25	No Change
9040 · Gifts & Memorials Fund	970.5	No Change
9050 · Kitchen Fund	254.97	No Change
9060 · Memorial Garden Fund	582.88	No Change
9070 · Missions/Outreach Fund	2243.9	No Change
9090 · Organ Fund	2,813.48	No Change
9100 · Undesignated Savings Fund	823.2	Decreased by \$67.47
9120 · Youth Group Fund	1,502.45	No Change
9130 · C.Spengler Memorial Organ Fund	3,285.00	Increased by \$2277
9000 · Savings - Other	317.87	Decreased by \$767.60
Total as of December 31, 2011	13,723.44	

† EDUCATION REPORT..... Liz Hutto

2011 was a very good year for Christian Education at St. Paul's. Our J2A class confirmed their faith and have become young adult members of the church. Once again, we have had a wonderful group of dedicated teachers who deserve much praise and gratitude.

Confirmands

Michael Benjamin Lichtenstein, Nigel Jesse Slater, John Alden Litchfield, Casey Marie Rector, Brittany Leigh DeiLegge, Casey Julia Robidoux, Sean Harold Bloomer, Samantha Louise Lee, Kimberly Carolyn Garabedian.

Teachers/Staff

In addition to the continued dedication of our veteran Christian Education teachers, we welcomed two new teachers, Barbara and Casey Robidoux, to this ministry. The teachers have all shown exceptional commitment to the spiritual journey of our young people.

January 2011 – June 2011 – Teachers

- Nursery: Samantha Lee / Casey Rector
- Godly Play: Pre-School / Kindergarten: Marcy Cox
- Beginner Living the Good News: 1st - 3rd Grade: Linda Lee
- Intermediate Living the Good News: 4th - 6th Grade: Robin Bloomer

- Rite-13: Jen Cleveland
- J2A: Marcy Cox, Linda Lee and Mitch Palmer

September 2011 – December 2011 – Teachers

- Nursery: As needed: Veronica Lee
- Godly Play: Pre-School / Kindergarten: Marcy Cox
- Living the Good News: 1st-6th Grade: Barbara and Casey Robidoux
- Rite 13: Linda Lee
- J2A: Robin Bloomer, Marcy Cox

Curriculum

Godly Play

This creative program allows young children to find their relationship with God by experiencing stories from the Bible and our Christian heritage. Stories are told in a child oriented worship environment. The class brings stories from the Old and New Testament to life using 3D figures. After the story, the children have an opportunity for expression through art and the wooden manipulatives. Each class ends with a Feast, at which a snack is shared in a similar way to the Eucharist.

Living the Good News (Beginner and Intermediate)

This program features a lesson that is based on one of the Old or New Testament readings that is used during the Worship Service each Sunday. This allows families to share what they heard and learned in church and in Sunday school.

Rite 13/Journey to Adulthood

This highly acclaimed program joins Sunday meetings with youth group activities. Youth in seventh and eighth began their first of two years in the Rite-13 program. Youth in grades ninth and tenth moved into their first year of the two year J2A program after completing the two year Rite-13 program.

Enrollment

We had good enrollment for the Fall of 2011. However, frequently the elementary classes are combined due to low turn-out for class. We have been able to have two teachers for J2A and Living the Good News consistently but not for Godly play or Rite 13. Due to the low numbers of children attending classes, classes are often combined thus meeting the safe church requirement of 2 or more teachers per class.

Enrollment by School Year

'98 – '99	82 children	'05 – '06	47 children
'99 – '00	90 children	'06 – '07	52 children
'00 – '01	85 children	'07 – '08	47 children
'01 – '02	95 children	'08 – '09	43 children
'02 – '03	98 children	'09 – '10	37 children
'03 – '04	88 children	'10 – '11	37 children
'04 – '05	77 children	'11 – '12	27 children

† STEWARDSHIP REPORT Mitch Palmer

Thanks to all of you, the St. Paul's 2012 Stewardship Campaign was quite successful. Despite the continuing difficult economic times that we've all been laboring under, you responded to our parish's need and prayerfully and sacrificially offered your time, your talent and your treasure.

The main data are as follows:

A total of \$55,652.00 was pledged to St. Paul's by parishioners and families.

While this is a decrease from 2011 it is an increased amount from the last 5 years.

We have received a total of 25 pledges this year. While this count is down from previous years the average pledge amount is greater than it has been in the past. The pledge count compares with 34 in 2011, 28 in 2010, 22 in 2009, 32 in 2008 and 34 in 2007.

The vast majority of pledges were the same amount as last year reflecting the continued economic troubles we all face.

The average yearly pledge is \$1,830.08.

I would like to take this opportunity to thank all of you for your generosity in tough times. You truly exemplify Jesus' teaching that where your treasure is there your heart is also. It is obvious that your hearts are with, and at, St. Paul's and God's work.

Thank you again.

Mitch Palmer

Junior Warden/Stewardship

† PROPERTY REPORT..... Property Committee

- Worked with BCalm Yoga & Grace to promote a harmonious space sharing relationship downstairs (placement of signs, locations of benches, handicapped access, etc.)
- Addressed mice issue in store room. Store room emptied/cleaned, DCon put down.
- Addressed ceiling tile discoloration in 2 locations in BCalm Yoga Studio...appears to be from condensation on pipes from extreme hot/cold temperature swings. Need to get extra large foam pipe insulation to apply to pipes which should cure moisture problem.
- Worked to liaise between office & BCalm ownership with some perceived discrepancies on heating overage charges.
- Have met/spoken with all of our groups who rent our hall, to ensure expectations for behavior & treatment of facility are understood.
- Worked with David Spengler & Bob Snyder to propose a solar collection system to be installed on the roof at St. Paul's to supplement our electricity costs. No upfront costs to install should conservatively cover 30% of our annual electric costs, at 1/2 of our current electric rate.
- Replaced the dual head motion sensor driveway lights on the front of the Church
- Replaced bulbs on the lamp post and door lights at the front entrance ramp
- Replaced light fixture at entrance to yoga studio
- Repaired the high motion sensor lights (3) on front of the Parish Hall
- Repaired high motion sensor for lights on the back of the Parish Hall
- Installed back-lighting for historic stained glass window on the front of the Parish Hall
- Two overgrown forsythias in front of Church entrance were pruned.
- A dehumidifier was purchased and placed in the basement to reduce the humidity.
- Plumber Charlie Knowles and his father John Knowles replaced piping to correct the heating in the church undercroft. There was too much radiation piping in the Grace United office and not enough in the BCalm Yoga studio reception area. The plumber removed the radiation veins from the piping in the Grace office and covered a section of the pipe w/ insulation. They added two 7 feet sections of radiation piping in the BCalm Yoga studio reception area. New vent covers were purchased and painted. The job was completed in early December and cost \$1,880.00.

† MISSION/OUTREACH REPORT Reverend Maggie Geller & Nancy Jennison

The Mission Outreach Committee formed in October, 2010 as a result of a meeting with all parishioners. Our parish has identified the agencies and groups that we will support locally, nationally, and internationally. We are continuing to determine what each group needs and how our parishioners can help. We always welcome and thank our parishioners for joining us in whatever venture interests them. We also work closely with the youth of our church on projects to help others, such as making cards for our adopted soldier, Chaneeka, shopping for gifts for the Giving Tree, and making baskets for Cancer Care patients during the Martin Luther King Day of Giving Back. Pam Litchfield helps to coordinate this with support from the teachers. We are very

excited that the youth from our church and Grace United Methodist Church are working together on joint ventures to help others! We also are thrilled to have formed a bond with Grace United Methodist Church to do Outreach work together.

LOCAL MISSION OUTREACH

Project Just Because: Nancy Jennison is the church representative for Project Just Because and coordinates our work with them. We continue to support Project Just Because with proceeds from our Rummage Sale. As in the past, St. Paul's is the drop-off center for the town for donated items that are picked up every Thursday afternoon by a PJB representative. We also continue to collect donations for the food bank.

- **The Giving Tree** – In December, parishioners from St. Paul's and Grace United Methodist Churches sponsored 51 needy children whose gift requests were listed on our Giving Tree. In addition, parishioners brought extra toys which we also brought to PJB. The Project was thrilled with our support. Special thanks to the O'Connors, Laurie LaBrecque, Chris Jennison, and Mary Arnaut for their work.
- **Martin Luther King Jr. Day of Giving Back** – We co-planned for this yearly January event with Grace Methodist Church and involved the youth from our church. Both churches worked together yearly to make over 100 Cancer Care bags for needy cancer patients. These are distributed through PJB.
- **Souper Bowl Day of Caring** – On February 5th and 6th, youth and volunteers from St. Paul's and Grace United Methodist Churches had a table at Collela's in Hopkinton and collected over \$80 for Project Just Because. They also collected over 200 cans of food and non-perishable items. Donna Blackstone coordinated this event, and Mary Arnaut did a wonderful job assisting Donna and parish youth with these efforts.
- **Tornado Relief** – We collected needed relief items for local communities and distributed them to Project Just Because in the late summer.
- **Fill a Backpack** – Parishioners from both churches helped us complete our Fill a Backpack Drive on August 21st. We made four deliveries to Project Just Because with all of the back-to-school supplies for needy children. Special thanks to Jean O'Connor for her ordering. Our Drive far exceeded our expectations!
- **Peace Day** - In September, Laurie LaBrecque shared the materials that she collected for Pinwheels for Peace with the children at our church and Grace United Methodist Church. All of the pinwheels were displayed on the churches' lawn. Thanks to Donna Blackstone, LaBrecque, Pam Litchfield, and the teachers for their wonderful work in organizing Pinwheels for Peace.

Serenity House: Mary Arnaut, our coordinator for work with Serenity House, has continued to diligently support them with toiletry and professional clothing donations, as well as other clothing donations from our rummage sales. More events are planned for the new year.

Assisting Seniors and the Elderly: Amy Kent is our coordinator for reaching out to the seniors and the elderly. This past year we held two events for the Seniors – the Spring Ahead Italian Dinner on March 6th and the September 25th Ice Cream Social. Our Seniors loved these events and Amy did an outstanding job organizing everything. Special thanks also go to Jennifer Cleveland, her family, and to Bertucci's for their generosity. We also thank Mary Arnaut, Dave Spengler, Roxanne Donahue and Bob Snyder as well as Grace United Methodist parishioners for their help.

General Outreach Work in the Hopkinton Community: St. Paul's continues to allow local organizations to meet in our hall at no cost as a way of reaching out to the community. Girls Scouts, Boy Scouts, Lions Club, Al-Anon, and Friends of the Hopkinton Library all use our facility

NATIONAL MISSION OUTREACH

Special Olympics: Amy Kent is our representative for Special Olympics. Amy has reported that Special Olympics has enough volunteers, but needs financial support. Both St. Paul's and Grace United Methodist Church have supported members of the Kent family in their yearly March Passion Plunge. We thank the Kent family for their dedication.

Adopt-a-Soldier: Nancy Jennison coordinates sending parishioners' gifts and cards to our adopted soldiers. Our current adopted soldier, Chaneeka, is single and 20 years old. She is deployed from North Carolina to Kuwait until sometime in April, 2012. We always need supplies and cards for her, and a list of what we need

is located beside the donation basket in the meeting room area. Nancy sends out packages usually at the middle of the month and sends cards weekly.

A special highlight of 2011 was the September 11th presentation of a gift from Evelina, our previously adopted soldier. She sent us an American flag and a proclamation of thanks to St. Paul's and Grace United Methodist Churches. Fr. Mike blessed the flag at a special dedication ceremony after our church service. Both the flag and proclamation are on display in the meeting room.

INTERNATIONAL MISSION OUTREACH

Heifer International: Our students and teachers continue to support Heifer International and recently visited the Rutland Heifer Center.

Operation Christmas Child: Sue Ramsley did a superb job in coordinating this event in October. She was happy to report that St. Paul's and Grace Methodist Church worked together and sent shoe boxes that contained gifts for needy children all over the world through the Samaritans Purse organization. Both churches had a Pot Luck Dinner to celebrate this success.

Jubilee African Ministries: Reverend Maggie Geller does an amazing job coordinating this ministry with St. Paul's. In May, Maggie and St. Paul's parishioners were part of a diocesan fundraising event for African ministries. In addition, Maggie sold jewelry to benefit working women in African villages. The women made the beautiful jewelry for Mothers' Day gifts for others.

† FUNDRAISING REPORT Pam Litchfield

<u>Category</u>	<u>Date</u>	<u>\$ Raised</u>
Recycling Redeemables	2/6/2012	168.95
	2/20/2012	80.90
	4/3/2012	82.10
	5/8/2012	129.60
	7/24/2012	151.00
	10/9/2012	75.60
	Sub Total:	688.15
Pennies from Heaven	3/13/2012	28.00
	Sub Total:	28.00
Spring Rummage Sale	4/30/2012	1,220.25
	4/30/2012	140.00
	5/8/2012	30.00
	5/22/2012	2.55
	5/29/2012	5.00
	6/5/2012	13.00
	Sub Total:	1,410.80
Fall Rummage Sale	10/15/2012	1,122.00
	10/19/2012	20.00
	11/13/2012	2.00
	Sub Total:	1,144.00
St. Paul's Note Cards	7/24/2012	10.00
	10/9/2012	5.00
	Sub Total:	15.00
Polyarts Bake Sale	9/17/2012	332.72
	Sub Total:	332.72
Greens Workshop	12/1/2012	100.00

	Sub Total:	<u><u>100.00</u></u>
Capital Change Drive	12/8/2012	380.92
	12/22/2012	34.36
	Sub Total:	<u><u>415.28</u></u>
	Total Funds Raised:	<u><u>\$ 4,133.95</u></u>

† OFFICE REPORT Ruth Warner

Our office staff consists of three ladies who generously volunteer their time each week to see that the phones are answered, the bulletins prepared for Sunday service, Life at St. Paul’s is kept to date, the files are in order, the calendar schedules are kept as current as possible, keeping our bulletin boards up to date and keeping our membership lists accurate.

These ladies are Carolyn Anderson, Ruth Warner and Barbara Wilson,
Say Thank you when you see them.

† ALTAR GUILD REPORT Ruth Warner

The main responsibility of St. Paul’s Altar Guild is to prepare the Sanctuary for Sunday services each week. This includes setting the Table for Eucharist, purchasing and arranging the flowers as memorials or Thanksgivings, making sure that the candles are ready to be lit, the appropriate colors adorn our Altar, and that the brass shines.

We do special Altar set ups for Weddings, Baptisms and Funerals as well as celebratory occasions such as Christmas, Lent and Advent.

Ruth Warner, Jane Desilets, Lynn Johnson and Christiana Linera from Grace Church are the present members.

Like all volunteer ministries we are always in need of help and would welcome new members. If you would like to become a member of this dedicated group or if you are experienced in flower design and would like to help with the flower arrangements at our Alter, please talk to any one of us.

Thank You and God Bless.

† PASTORAL CARE REPORT Ruth Warner

St. Paul’s Pastoral Care Committee is a group of parishioners whose ministry is to keep in touch with our shut-in’s. These are parishioners who are no longer able to get to our weekly services but are very important members of our parish family. The present members of this committee are Mary Chase, Jane Desilets, John McGrath, Pam Litchfield, and Ruth Warner.

John and Ruth are licensed Eucharist visitors and will take communion to shut-ins when needed. We are just beginning to research the depth of this committee. We feel that there is more that we can do to help our parishioners. Presently we visit Shirlee Macomber.

If you know of anyone who would appreciate a visit please contact Ruth Warner.

† HOSPITALITY REPORT

This year has been an amazing year full of special treats and fellowship. It is very much appreciated that so many people contributed each and every week. Coffee hour is a great opportunity to unwind and chat with each other. The potlucks add a special element to Sunday as well. There have been a lot of tasty foods to enjoy. Coffee Hour isn't complete without the great contributions from everyone. Thank you to everyone for making Sundays that much more special!

† PRAYER GROUP REPORTSue Ramsley

Once a week, on an ongoing basis, several parishioners have been joining with Fr. Mike to pray for the concerns of the world and for those prayer requests submitted by individual members. We meet together on Tuesday mornings. Please feel free to drop in for a brief time of prayer or to remain with us for the entire hour (10:30-11:30AM).

We encourage you, the family of St. Paul's, to express your prayer concerns to Fr. Mike or to a member of the prayer group so we may join with you in letting your requests and your thanksgivings be made known to God. Current prayer group members, in addition to Fr. Mike, are Mary Arnaut, Lori Robak, Davison Welch and Sue Ramsley.

Why pray if God already knows our needs?

"Keep beating the path to God's door, because the one thing you can be sure of is that down the path you beat with even your most half-cocked and halting prayer the God you call upon will finally come, and even if he does not bring you the answer you want, he will bring you himself. And maybe at the secret heart of all our prayers that is what we are really praying for." (Frederick Buechner)

Respectfully submitted,
Sue Ramsley

† 2012 NOMINATIONS

VESTRY

Jane Desilets, Senior Warden
Liz Hutto, Junior Warden
Mark Key, Treasurer
Lynn Johnson, Clerk
Bob Snyder
Nancy Jennison
Jennifer Cleveland
Laurie LaBrecque
Deb Preis

STAFF POSITIONS

Financial Officer/Asst. Treas. – Mary Arnaut
Sexton – Ruth (and Jim) Warner

DIOCESAN CONVENTION DELEGATES

Chris Jennison

HMCM REPRESENTATIVES

Sue Ramsley
Mary Arnaut