

Vestry Meeting Minutes
March 4, 2009

Attendees: Fr. Mike Billingsley, Dianne Belamarich, Sue Ramsley, Mary Arnaut, John Pavlov, Steve Pelletier, Frank Chase, Mitch Palmer, David Spengler, Ruth Warner

Absent: Sally Snyder, John Pavlov

Vestry Business:

1. Opening Prayer – Fr. Mike lead the vestry in opening prayer.
2. February 2009 Vestry Meeting Minutes approved by the vestry.
3. Reports:
 - Sunday School – Going well... nothing to report. Confirmation on May 2 at St. Mark's Southboro.
 - Property/Prescho01 – Reliable Fire Protection checked the stove and fire extinguishers... all is well. Kitchen inspection went well. The Insurance Company did an inspection on the furnace and will come back with a report. Proposal from JMS partners came back at 16K. We'll discuss further and see how much of the work we can do ourselves and obtain additional estimates.
 - Hospitality – Sunday, March 8 is potluck.
 - Treasurer's/Finance Report – Grace has Overpaid us \$1,500 since 2007. Mary sent them a letter of correction. Accounts are in good shape. March diocesan assessment is slightly less for March because we paid a bit too much in Jan. and Feb. Scott's is billing us \$117 for sanding every time they come. The account is not quite up to date at this time. Funds need to be transferred to make the building fund whole. Parochial Report has to be filed. Entertaining the idea of changing to Quick Books from Church Pro. Sue made a motion that we just go ahead and buy it. Mary is reluctant to purchase the software prior to investigating its ease of use and amount of effort it would take to migrate information from Church Pro. The vestry unanimously approved the purchase if Mary and John decide they want to move forward with it. The vestry unanimously approved giving \$600 of the fall 2008 rummage sale proceeds to PJB. The dumpster company sent us a contract if we want to commit to 3 years. Budget vs. actual expenses... tithes and offerings looks higher than it should be. This is because we had a \$2K donation that didn't get deposited until January. Also, a couple of people prepaid their annual pledge. Other income is diocesan investment income which is categorized incorrectly. Playschool rent is current. Other rental is a little ahead of projected. The vestry signed off on the parochial report.
 - Outreach/Fundraisers – Mary and Dianne attended and informational meeting for "Adopt a Platoon/Soldier" and proposed we move forward with this venue. The vestry unanimously approved adopting a soldier. We need to come up with a list of organizations we want to support on a regular basis – Steve has agreed to spearhead this list making. The antique appraisal night was a huge success and took in \$371 which will go to the Friends and Neighbor Fund (previously approved by the vestry). The rummage sale will be held in late April/early May providing enough help is signed up.
 - Stewardship – nothing new to report
 - Shepherd's Report – Attendance, while down, is still respectable for a family sized church in the winter. The collaborative council met and discussed ideas about a plan for creating a

chance for Fr. Mike to attend coffee hour at Christ Church. Jeanne Hendricks is willing to preach one Sunday a month once she is back to good health so this can happen. If Jeanne is not up to it we could do Morning Prayer and Fr. Mike could be here in time to administer the Eucharist.

4. Old Business:

- Playhouse Preschool negotiations... Non issues: The contract will not change drastically. They have a 90 day termination clause. The normal operating hours mentioned in the contract have actually been longer; the new contract will reflect this. Issues: 1. Animals – they don't want to get rid of the animals. Frank recommended that they have a take home animal that does not stay overnight. 2. Term of lease - we offered a 3 year lease...they need 3 years plus a couple of months. (ie: July 1) 3. Money - they want to do \$2200, \$2300, \$2400 we asked for \$2333, \$2433, \$2533. They are willing to pay 2300, 2400, 2500 and pay an upfront charge of \$594. This is less income than the vestry prefers. Frank is proposing a second option of \$2300, \$2400, \$2500 with additional annual payments in July of \$396 beginning in July 2010.
- Friends and Neighbor Fund – Nancy and Chris Jennison are willing to discuss with the vestry how this would/could work as they have extensive experience with this. Some things they explained to Fr. Mike are... There needs to be a formal application process. Need a committee or board who receives the requests and processes them. Need to have policies regarding what the funds can be used for, what the maximum grant amount can be. Have to have a checks and balances. Need to have a schedule... grant requests due by "x" date and processed by "x" date.
- Vestry Job Descriptions are reviewed once per year. We decided to review one job description per month.
- Vision Statement has been updated to – St. Paul's is called to be for all an inviting, embracing, nourishing and life-giving fellowship in the family of Christ.

5. New Business

- Copier – Our contract is up at the end of April. They brought in a new contract offering us a brand new Xerox color copier printer for less \$. The vestry approved the renewal contract
- Upgrades to the website – Peter would like to upgrade the site and set it up so the vestry can go on and make updates to the site.
- Grace UMC – Matt and Nick have extra money from their Eagle project. Dave Dry proposed that we come up with a project we can do together. The project he proposes is to spend this money and raise extra money to refurbish/replace the cement staircase out front that is crumbling. Steve will continue to discuss with Dave.
- Lighting for the sanctuary – to be discussed at a later date.

6. Next Vestry Meeting – Wed., April 1, 2009

- Joint vestry meeting with Christ Church – March 25, 2009

7. Closing prayer and adjournment – Fr. Mike finished with a closing Prayer.