

Vestry Meeting Minutes August 5, 2009

Attendees: Fr. Mike Billingsley, Dianne Belamarich, Sue Ramsley, Mary Arnaut, Frank Chase, Mitch Palmer, Ruth Warner, Sally Snyder

Absent: Dave Spengler, John Pavlov, Steve Pelletier

Vestry Business:

1. Fr. Mike lead the meeting with Opening Prayer
2. July 2009 Vestry Meeting Minutes approved with minor edits.
3. Reports:
 - Sunday School – CORE check business has been parsed out. Just a matter of getting the forms and ID's from the existing teachers to submit. Linda doesn't have any anxiety about teachers returning in the fall. We still need a second teacher in each classroom according to safe church guidelines. "Homecoming Sunday" formerly known as Welcome Back Sunday, scheduled for 9/13.
 - Property – Front steps will be completed this week. The cost is \$2,400. A safety manager came in from the diocese. They were very impressed St. Paul's. However, they did have a laundry list of items we possibly should address. Church Keeper's came in and talked to Ruth about property management. Ruth referred him to Christ Church. We rec'd a letter from Flaherty Plumbing & Heating regarding renewing our service contract. Ida has asked us to get an exterminator in to get rid of the rodent problem. Ruth or Mitch is going to pick up Riddex (ultrasonic removal system) to see if that works first. Property committee has discussed putting up "Visitor Parking" signs. They've also discussed seal coating and crack sealing the parking lot and drive way. Will be ready to present at the next vestry meeting. The ramp has been painted and the back deck is ready to be primed and painted.
 - Hospitality – This next Sunday is potluck Sunday. Planning needs to take place for the Homecoming. Dave has told Sue he likes the idea of the pot luck coffee hour that we discussed at the last vestry meeting. He'll be making announcements soon.
 - Treasurer's/Finance/Budget – Audit is coming up in September. Mary did a preliminary and we're in good shape. She needs to discuss a few things with Dave and John. Mike mentioned maybe Phil would be willing to be the auditor as he has experience with this. 78% of our income goes to general fund and 22% goes to designated accounts. Almost 55% is admin and salary, almost 19% is building and grounds. 1.68% goes to ministries expense. We have an opportunity to significantly increase our missions expenditures. The bank balances are in good shape. The capital building fund income and building operating income has been separated into two separate budget items. Reports distributed to the vestry: Financial Officer's Summary Report, Statement of Financial Income and Expenses, P&L (budgeted amounts and shows over or under budget amounts), Balance sheet and Trial balance. Savings account designated fund balances were presented. This report showed that some accounts have an excess amount of money in them, particularly the missions and Youth group funds which we could put toward missions/outreach. A couple of accounts have a negative balance. Copies of the EMC stock were found, but research shows that they were issued to Thomas E. Knight and never transferred to us. Frank remembers Tom Knight handing him the stock cert documents and Frank handed them to Mike Vosburgh to handle. No matter though, we have to have Tom Knight re-assign the stock to us. Frank will contact Mike first.
 - Outreach/Fund Raisers – PJB sent a thank note thanking us for the \$800 Donation we made from the rummage proceeds. They have moved and are happy to give tours to anyone interested. Pam Litchfield will do Polyarts if it's not too late to sign up. No date is set for the next rummage sale.
 - Stewardship – nothing to report.
 - Shepherd's Report – Average attendance for July was 42. Part of the increase from last year can be attributed to us having music this summer. Second Sunday service

scheduled for Sept. 13 at 7PM. The service will be held outside if the weather is good. Fr. Mike presented a simple outline of what the service may look like. Quality Adult Christian Education Offering to start October 4th.

4. Old Business:

- Revision of May, 2009 minutes (Mary Arnaut) – the vestry unanimously approved revising the May meeting minutes. Dianne will send revised minutes to Peter for publishing on the web.
- Signage update (Episcopal Church signs in Hopkinton) – Dave Dry is investigating putting up the signs acquired from the communications committee.
- Use of Missions and Youth Group Monies (Mary Arnaut) – postponed to next month

5. New Business:

- Annual Care Day – 2009 – Last year 14 people went to PJB to sort clothes. We'd like to do this again. Mary proposed us spending this day helping Christ church with their property needs...as a way of taking care of our own.
- Annual Volunteer Recognition Event – the senior center does a sort of celebration to recognize their volunteers. We could hold an event to recognize all of our volunteers as well as those outside the parish who have volunteered in one way or another at the church. Fr. Mike suggested lots of pictures being taken and placed on a bulletin board display. The entire parish would be invited to come and celebrate the volunteers. Suggested date is St. Paul's day in January.

6. Calendar Review –

- September 13 – Homecoming Sunday (Sunday School Registration) also the first evening service is this day.
- September 26 – Congregational Resource Day.
- Polyarts – date unknown at this time.
- October 4 is Blessing of the animals as well as the first Adult Education class. Rummage sale – we'll put out an appeal to the parish for someone to volunteer to head it and work it.
- Next Epistle scheduled for late August.

7. Next Vestry Meeting — Wed., September 2, 2009

8. Fr. Mike closed the meeting with prayer.