

VESTRY MEETING MINUTES
September 14, 2006

Attendees: Fr. Mike Billingsley, Ruth Warner, Phil Robidoux, Jay Jacobson, Chris Estey, Sue Ramsley, Ralph Edwards

Absent: John Diercks, Peter Dittman, Dianne Belamarich, Gretchen Carr

Vestry Business:

1. Opening Prayer – Fr. Mike led the Vestry in opening prayer.
2. August Meeting Minutes – The August meeting minutes were voted on at the end of the meeting when a quorum was present. They were unanimously approved by the Vestry.
3. Scout Project Update – Fr. Mike and Ruth reported that the labyrinth is complete except for some clean-up. Fr. Mike volunteered to create a brochure for it.
4. Congregational Development Work – Jay and Fr. Mike reported on the following items:
 - St. Paul's Hopkinton, St. Paul's Millis and Christ Church Medway have a meeting scheduled for September 19th at Medway to re-convene the congregational development work.
 - Fr. Mike went over some upcoming Episcopal leadership training and other learning events that are available.
5. Safe Church Training – Sue Ramsley suggested that we talk about the specific requirements at the October Vestry Meeting, so it is closer to the actual training date. Fr. Mike reported that he has money in his discretionary fund to pay for the Sunday School teachers' training fees.
6. Acting Assistant Treasurer Status – Christine Meyers has been filling in this role and is not able to continue any further. Mary Arnault has volunteered to help with sorting the bills, printing checks for the treasurer to sign. We will need to fill this position with the 2007 vestry.
7. Sunday School Report – Ruth Warner reported that the nursery will be switched with the Godly play classroom that is downstairs in order to have all the classes held upstairs. This will make it logistically easier for the teachers and the students.
8. Property Report – Ruth Warner reported on the following property items:
 - The damaged ceiling panels downstairs have been replaced.

- The parish interior painting project is complete except for a few minor touch-ups.
- The emergency light has been replaced in the boiler room.
- The septic work is completed, including the electrical box. The two extra work items were replacing a broken septic cover and balancing a tank module.
- The options for a labyrinth dedication date are October 8th or October 15th. It was decided that it would be held on October 8th.
- A fall clean-up day will be held on October 22nd after service much like the painting party was.
- 40 people attended the Lifeline screening held on September 7th. That was the maximum number that they can handle properly in one day, so it was a success.
- Ida has requested that she be able to sub-lease her space downstairs for piano lessons from approx. 3-4 P.M. Her lease agreement states that she can sub-lease with the approval of the vestry. It was unanimously agreed that she be allowed to do this with the condition that St. Paul's receive a hold harmless agreement from her.

9. Hospitality Report – No report was given.

10. Financial Report – Phil Robidoux handed out the 2006 financial report to date and went over the numbers with the vestry.

We will need to get an audit performed soon. Phil will look into having this accomplished.

Phil will send out a pledge statement soon to stimulate the rate of pledge collections, which are running behind.

11. Stewardship Report – Chris Estey and John Diercks will need the updated membership list to use for the upcoming stewardship campaign.

12. Communications Grant Report – Jay Jacobson reported that the communications grant work left to accomplish is installing the 3 church signs and ordering the high resolution projector screen. The labyrinth brochure cost will also come from the grant.

13. Outreach Report – There were no items to report.

14. Fundraiser Report – Polyarts is scheduled for September 30th and the rummage sale will be held on October 14th.

15. Fr. Mike's Report – Fr. Mike discussed the following items:

- Attendance for July and August for 2006 was significantly higher than that for 2005.
- The summer music plan with the instrumental vocalists was well received and Fr. Mike had very positive feedback.
- Fr. Mike participated in a Sept. 11th memorial service that was held at the town common. Approximately 75-80 people attended.
- Fr. Mike recorded a program on the Hopkinton community access cable TV channel for the senior's center.
- October 1st is the Feast of St. Francis Day. Fr. Mike plans to do what we have done in the past with the blessing of the animals and tack on a Rite III Eucharist and communion. Dog and cat treats will be passed out for our 4 legged friends.
- Fr. Mike will be attending his first continuing education course of the year on October 2,3 and 4th. He should be back in time for at least some of the vestry meeting on October 4th.

16. Old Business – The following old business items were discussed:

- The St. Paul's facility rental charges have not been reviewed yet. Jay Jacobson is still gathering the rates from other parishes to compare to.
- The St. Paul's checking account signature authority status will be updated to include the 2 wardens. Phil is meeting with Jay and Ruth on September 20th and will go to the bank and have it changed.
- Jay volunteered to work with Lori Robak to have the digital hymnal listed on EBAY to sell.

17. New Business – The following new business was discussed:

- Several vestry members terms are up. Soon we should assess who is willing to serve another term and who will not so we can proceed with a nominating committee and fill the open positions for 2007.
- The new unanimously agreed upon vestry meeting day is the 1st Wednesday of the month at 7:00 P.M..
- All reports to be included in the annual report need to be submitted to Ruth by January 10, 2006.
- The next scheduled vestry meeting is Wednesday, October 4th.

18. Closing Blessing – Fr. Mike led the vestry in a closing prayer and the meeting was adjourned.