

VESTRY MEETING MINUTES

June 6, 2006

Attendees: Fr. Mike Billingsley, Jay Jacobson, Ruth Warner, Sue Ramsley, Dianne Belamarich, Peter Dittman, Ralph Edwards, Phil Robidoux, , John Diercks

Absent: Chris Estey, Gretchen Carr

VESTRY BUSINESS

- 1) **Opening Prayer** – Fr. Mike led the Vestry in opening prayer.
- 2) **May 2, 2006 Meeting Minutes** – voted on and approved by the Vestry with one abstention.
- 3) **Eagle Scout Project** – Ruth had a note from Sean saying the Boy Scout council approved his project and he hopes to get started this weekend.
- 4) **Tri-Parish Meeting Report** – The meeting was held in our parish hall on May 22, with outstanding hospitality. Medway and Hopkinton were in attendance and shared the results of their research. The meeting was positive and energetic.
- 5) **Meeting with Bishop Cederholm** – Several vestry members attended a dinner with Bishop Cederholm on May 30. Bishop Bud made it clear that he doesn't have an "agenda" regarding our Tri-parish meetings but believes the exercise will be fruitful.
- 6) **Visioning Meetings**– The group has had very productive discussions and will continue on June 13 at 7 PM.
- 7) **Safe Church Training** – Sue provided the Vestry with a list from the diocese on the "Venue Requirements" for hosting the Safe Church training on November 18, 2006.
- 8) **Reports**
 - a) **Sunday School** – June 11 is the last day of Sunday school and there will be an ice cream social to mark the occasion.
 - b) **Property**
 - Building inspection for the daycare/school resulted in an inspection of the entire building. The only thing needing attention are the security lights which don't appear to be working. Ruth and Jim will check to see that it is just the light bulbs needing replacement.
 - The Board of Health has approved the kitchen for a food service license. The approval needs to go before the town for final approval.
 - The Septic contractor is getting the final quotes together for the septic repair. Preliminary cost is estimated at \$3,100. The work will be done when the preschool is not in session (after 7/28 but before Sept.)
 - The interior of the building is in need of fresh paint. Dianne will send a letter to Benjamin Moore and Paintland of Milford soliciting donations of paint or reduced cost.
 - c) **Hospitality** – nothing reported.
 - d) **Financial Report**
 - Financial statements indicate status quo.
 - Building fund presently at \$2,350
 - Fr. Mike's laptop is in
 - Phil will need to fund Fr. Mike's 403B plan from the checking account. He was under the impression that the payroll company was taking care of it and they weren't. So he will "catch up" the amount and then

fund it on a regular basis with Fr. Mike's payroll withholding.

e) **Communications**

- A friend of Phil's will help in getting Fr. Mike's laptop up and running.
- Amy Kent was driving from Upton to Hopkinton and noticed that the Episcopal church sign was in desperate need of replacement. One of the new signs will have to be used in this location. Peter will provide Phil with details as to where the signs are supposed to be placed.

f) **Outreach**

- Ralph has spoken with some former members who might be considering returning to the church
- Fr. Mike met with Life Line Screening regarding hosting a screening event on the premises in September. Life Line screening is a company that does blood pressure, stroke, heart testing etc.

g) **Fund Raisers** – nothing to report.

h) **Stewardship** – nothing new to report.

i) **Father Mike's Report**

- Music Schedule – Fr. Mike has made tentative arrangements, and the vestry approved spending \$1,000, for a guitar/soloist to cover Summer music.
- Fr. Mike presented Chapter one of suggested reading from Alice Mann. He will email the file to vestry members to download and read for the Tri-Parish meetings. Other data regarding demographics also to be provided via email.
- Expenditure items presented to the vestry for discussion/vote:
 - Multi Media upgrade – Vestry voted on and unanimously approved spending up to \$2K from the Communications grant on a large screen flat panel TV, DVD/VCR combo, CD players for Sunday school class rooms and recommended accessories (re: mounting bracket etc.)
 - Paint – Vestry voted on and unanimously approved spending up to \$500 on supplies with hopes of coming in under budget.
 - Septic System Repairs – Vestry voted on and unanimously approved transferring \$750 from the General Fund to the Building Fund with the condition that when funds are raised they will be returned to the General Fund. The Vestry also voted on and unanimously approved having the repairs performed as soon as feasible.

9) **New Business** – None.

10) **Next vestry meetings** – Tuesday, July 11, 2006 and Tuesday, August 15, 2006.

11) **Closing prayer** – Fr. Mike led the vestry in a closing prayer and the meeting was adjourned.