

# St. Paul's Episcopal Church

## 2006 ANNUAL REPORT

January 21, 2007



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### **Mission**

*The mission of St. Paul's is to minister unconditionally to all in the name of Christ through shared worship, teaching, healing and service.*

### **Vision**

*St. Paul's is called to be an embracing, nourishing and life-giving family in Christ. We are called to care for each other, for our community and for the world.*

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**PARISH ANNUAL MEETING MINUTES**  
**January 22, 2006**

**Attendees:** See attached attendance signature sheet.

**Parish Business:**

1. Call To Order & Opening Prayer – The annual meeting was called to order and Fr. Mike led the parish in opening prayer.
2. Senior Warden's Report – Acting Senior Warden Ruth Warner read 2005 Senior Warden Janet Moorman's report submitted from her new residence in Florida.
3. 2005 Annual Meeting Minutes – The 2005 meeting minutes were reviewed by the parishioners in attendance, voted on and unanimously approved.
4. Treasurer's Report – Phil Robidoux reported that the financial situation at the end of 2005/beginning of 2006 was positive. In general his report consisted of the following items:
  - The pledge collection rate in 2005 was near 100%. This is a very high number for any church.
  - When problems arose in 2005, people stepped up and were generous with the extra help that they extended. For example, a special collection was made for the septic system repair and Scott's landscaping donated numerous services throughout the year.
  - The income and expenditure reports are contained in the annual report. The bottom line was that St. Paul's ended up with a surplus of \$7,900 at the close of fiscal 2005.
  - The proposed 2006 budget was presented (and is also contained in the annual report). With the carryover of the 2005 parish development grant of \$15,000 from the Diocese, coupled with the 2006 parish development grant of \$15,000, the 2006 proposed budget projects to actually having a small surplus at the end of the year.
  - The parish voted on and unanimously approved the proposed 2006 budget.

Ralph Edwards acknowledged the hard work and efforts of the Treasurer and the vestry during some very difficult times during 2005.

5. Priest-in-Residence Report – Fr. Mike's report consisted of the following:
  - Fr. Mike led the parish in prayer.
  - Fr. Mike discussed the responsibilities, duties and relationship of the Priest-in-Residence with the vestry.
  - A general recent history of St. Paul's was reviewed to lead into the summary of the recent difficult times. The problems associated with the two search committees and selection of a full-time rector were reviewed, as well as the leadership failures of the chosen rector. The lesson learned from this past history is that St. Paul's needs to be honest about who we are and where we want to go.
  - Fr. Mike presented a list of goals for the near future:
    - ✠ re-energize the adults in the life of the congregation through adult Christian education.
    - ✠ fulfill the need of having 2 adults present in each Sunday School class. This would conform to the safe church requirements of the Diocese, and would require doubling the number of volunteers for Sunday School.
    - ✠ have the parishioners involved with Sunday School and Altar service take the Diocesan Safe Church Training class.
    - ✠ move forward with the long process of correcting the parish register and record keeping to be in conformance with the Canons of the Diocese. Fr. Mike outlined the ways that the current members can officially become members of St. Paul's parish if not already accomplished (most current members are not officially members according to the Canons of the Diocese).
    - ✠ set realistic goals and expectations for the future.

Fr. Mike thanked the vestry and the parish for the very warm welcome that he and Judy have received since joining St. Paul's.

6. Sunday School Report – Vicki Jacobson conveyed the strong need for Sunday School volunteers. We currently have insufficient coverage with one adult per classroom for the necessary program, not even considering the requirement of 2 adults present for each class.

Pam Litchfield suggested that a system be instituted that the parents of the enrolled children comprise a rotating system of volunteers. This idea will be considered for future Sunday School programs.

Sunday School attendance numbers are down 30 children from last year's numbers. This enforces the need discussed for parental involvement.

7. Volunteers – Ruth Warner passed around a signup sheet for volunteers for altar service, altar guild, hospitality and other areas of church service in need of having people involved.
8. Stewardship Report – John Diercks reported that the stewardship goals for 2006 have been exceeded. To date, there are 37 pledging families (the 2006 goal was 35) totaling approximately \$54,000 in pledges (the 2006 bare minimum goal was \$50,000).
9. Altar Guild Report – Ruth Warner thanked all the altar guild volunteers for their hard work throughout the year.
10. Property Report – Ruth Warner discussed the current pressing property issues. The flat roof over the parish office is having significant problems. The ceiling is bowing and needs to be looked at by a roofing contractor and repairs made before it fails.

There is a need to replenish the building fund in order to finance large repairs that occur throughout the year. Ideas for fundraising are welcomed.

11. Hospitality Report – Ruth Warner thanked all parishioners who have helped throughout the year providing food and beverage for coffee hour and all the church events.
12. Fund Raising Report – St. Paul's annual fundraising events were centered on the two outreach programs supported. These are Project Just Because and Serenity House.
13. 2005 Vestry Membership Vote – The names of the 2006 vestry nominees were read and a vote taken. The proposed 2006 vestry was unanimously approved by the parish.
14. 2006 Diocesan Convention Delegates – Mary and Frank Chase were nominated to be St. Paul's delegates for the 2006 Diocesan Convention. A vote was taken and they were unanimously elected.
15. Other Business – Pam Main thanked the parishioners who donated items for the packages sent to the troops in Iraq which is organized by the Order of the Eastern Star. The company that was supported by this is rotating home and a different troop company will be assigned for the future.
16. Closing Prayer – Fr. Mike led the parish in a closing prayer and the annual meeting was adjourned.

2006 Annual Meeting Sign-in Sheet

Dan & Rich Wittenfield  
John & Beverly Drexler

Sue Ramsley  
Ernie Paolini  
Hedma Grieco

Judy Bellinghly

Will Jones

Lois Roberts

Mike Walsh

Ralph Edwards &

George Nambedian

Ruth Jane

Roxanne Donahue

Jay Jacobson

Vicki Jacobson

Everett Glan

Pat Robidoux

Pam Main

Dianne Belamarich

Patrick Belamarich

Michael Smith

Ruth Warner  
Joglund

Audrey Staker

Pat Donohue

Amy Kent

➤ **SENIOR WARDEN'S REPORT**.....

It is with great pleasure that I report 2006 has been a wonderful year for St. Paul's. When I assumed the position of Senior Warden in January, we were at the beginning stages of turning our difficult times around and proceeding towards stabilization. With much support and faith from all of you, and with Fr. Mike's energetic spiritual leadership, our parish is once again becoming strong and sound. Our average Sunday attendance grew by over 19% in 2006! There is still a significant amount of hard work ahead of us to get where we need to be, but we are certainly rolling in the right direction and gathering steam.

With the help of the congregational development grant from the diocese, we were able to present and maintain a balanced budget in 2006. For the first time in several years, we were able to keep pace with our diocesan assessment payments. Your vestry continues to work to develop new ways to save money and raise income so that when the congregational development grant expires at the end of 2007, we can be at a point where we are self sufficient.

The visioning process that Fr. Mike enthusiastically led this year was a critical element of our turnaround. By realizing and accepting the fact that we are a family size parish, we can set realistic and achievable goals for the future. By identifying who we are and what we are called to do, we can now effectively make a difference in our community.

Our work with Grace United Methodist Church has resulted in a wonderful friendship and alliance with another parish. Sharing our space with them not only provides additional income for St. Paul's, but a church based home for their worship. More importantly, we both are gaining a partner in fellowship and spirituality. There are endless opportunities for us to reinforce areas of our parish life through strength by numbers.

We began 2006 with congregational development and collaboration discussions with Christ Episcopal Church in Medway and St. Paul's Episcopal Church in Millis. As a result of the numerous exercises and meetings lead by Rev. Alice Mann of the Alban Institute, all of us realized that Christ Church and our parish were very similar in situation, chemistry and makeup. St. Paul's in Millis dropped out of the process in early fall, but the bond between our parish and Christ Church grew. We have agreed to pursue areas of collaborative ministry with them in 2007. The form that these ministries can take is endless. Both parishes can benefit from working in a partnership with office and business tasks, property/maintenance items and areas of worship. Additionally, having the clergy representation operate as a team can be a significant budget savings and provide a more stable situation for the churches. Both parishes will preserve their individual identity, and a more stable and consistent clergy presence will result. As our discussions develop with them during the year, I will keep the channels of communication with you wide open so that you are part of the process.

Lastly, I would like to thank the 2006 vestry for their tireless and faithful work. An atmosphere of respect, teamwork and enthusiasm was maintained throughout all our activities. We feel that our bond with the parish has been strengthened and your confidence in us renewed.

Faithfully Yours,

Jay Jacobson  
Senior Warden

## ➤ **PRIEST-IN-RESIDENCE REPORT .....**

2006 was a year of healing and rebuilding for Saint Paul's. At the 2006 Annual Parish Meeting we spent some time telling the truth about painful events in the parish's past. We also embraced some hope based on a successful stewardship campaign and the willingness of our bishop to invest in our future. An additional sign of our bishop's support came in mid winter in the form of a tri-parish effort, under the guidance of an Alban Institute consultant, to explore our options as a small parish in today's world. As this work was going on, the vestry also undertook the task of forming a new vision for St. Paul's based on a new and honest assessment of Saint Paul's strengths as a parish. An early mark of returning health came in the spring — Easter morning saw the best attendance (to that date) at any service at St. Paul's since 2004. As summer came we said goodbye to some long term friends of the parish as we buried Tom Moorman (former Senior Warden Janet Moorman's husband) and Dorothea Desilets (Dave Desilets' mother). When the services were over, we immediately launched into a spruce up of the parish hall, kitchen and Sunday School rooms with a new coat of paint. At summer's end the parish entered into the 21<sup>st</sup> century by upgrading its communication capabilities — We reconnected the office to the internet and added the ability to use the parish hall for multimedia presentations. In the fall members of the vestry attended a Diocesan Resource Day, and participated in training events and work shops to expand their skills for parish leadership. In October the vision project came to its fruition, and the new vision of St. Paul's as a healthy (and somewhat large) Family sized parish opened the door to imagining life in a collaborative ministry with Christ Church in Medway — a parish with a very similar history, problems and hopes. In November we hosted a diocesan-wide Safe Church Training session, attended by eleven members of St. Paul's vestry and Christian Education Program. In November the parish began to explore the possibility of sharing space on Sunday mornings with Grace United Methodist Church. By year's end, and with the leadership of the vestry and input from the congregation at a very open and healthy parish meeting, the parish had come to the decision that such a sharing was possible and even desirable. At year's end we said goodbye to another long time member of the parish as we buried Joan Gimskie. Christmas Eve provided another mark of returning health and life, with the largest total attendance at services at St. Paul's (not counting the UMC service) since 2004. Also nice signs of life were attendance during the third and fourth quarters of the year, which saw increases attendance over 2005. 2006 was a blessed year in the life of Saint Paul's!

Folks to whom much credit is due:

- Ruth Warner, for hours beyond counting promoting the life of Saint Paul's as Junior Warden, Head of Altar Guild, Office Manager, Visitor of the Sick, Emergency Meal Preparer and Deliverer, Head of the Property Committee and Sexton.
- Jay Jacobson, for serving as Senior Warden, preparing the agendas and chairing the vestry meetings, attending and contributing to meetings with the bishop and with the tri-parish exploration of options for small churches, and for serving at the altar, especially at all four of Saint Paul's Advent Four/Christmas Eve/Christmas Day services.
- Davison Welch, for a summer spent painting Saint Paul's, especially the details of the kitchen.
- Carol Spengler, for donating her time and talent making music for our worship as organist and choir mistress.
- David Spengler, for jumping into the breach and again helping out as Assistant Treasurer.
- The members of the vestry, most of whom were recruited to fill short term vacancies years ago and who have given of their time and talents and treasurers to rebuild St. Paul's.
- The ladies who have volunteered their time the in the office, for creating and producing countless worship bulletins on a tired and cantankerous computer system.
- Vicki Jacobson and the entire staff of the Sunday School, for the hours the have spent preparing for and teaching our children.

Without these and many other folks, God's good work at Saint Paul's this year would not have flourished.

And now the numbers:

<b>Year</b>	<b>Avg. Sunday Attendance</b>	<b>Baptisms</b>	<b>Burials</b>	<b>Baptized Members</b>
2004	73.25	2	1	72
2005	66.00	7	2	57
2006	78.46	9	3	74

Faithfully,

The Rev. Michael Billingsley  
Priest in Residence

## ➤ **TREASURER'S REPORT** .....

This is the most excited I have been about our financial situation since becoming your Treasurer in 2003. We have spent wisely, but carefully, while at the same time being blessed by a mild winter – saving us vast sums on both heat & snow removal. Our new financial software is proving to be much more helpful than last years, and we expect to install it (and password protect it) on our new office computer, making our financial workflow much more productive.

I look forward to working under the Vestry's guidance & the leadership of St. Paul's, and I am optimistic about our financial position in 2006.

Some of the year's notable items were:

### **Income**

- Between our Pledge & Non-Pledge contributions, we collected \$62,414 for the calendar year – that's a collective 97% for those 2 categories. We were \$7,249 short on pledges, but received \$5,068 more than we were anticipating in Non-Pledge.
- Fund raisers were solid at \$5244 thanks in large part from huge efforts at the Yard Sale, Rummage Sale, Poly Arts, to mention a few.
- Loose Plate & Love Offerings provided a combined \$6,298.

### **Expenses**

- This year we were hit with an unanticipated \$3,845 cost to handle the septic tank liner replacement. The St. Paul's family again responded generously to assist in this matter.
- An unusually mild winter has allowed us to 'catch our breath', by having our heat, snow, and lawn expenses greatly reduced.
- We are up to date on all expenses

### **Fund Balances**

- The Vestry approved the use of \$770 (the last of the \$5,000 grant received from the Diocese last year) to purchase a new computer for the office.
- The balances of the DIT Stock Fund were \$31,850.43
- The balances of the DIT Income Fund were \$24,739.06
- The value of the EMC stock on 12/31/0 was \$15,976.26 (\$13.62 x 1173 shares)

### **Budget report**

- Based on actual pledges – which rose this year!
- Includes \$15,000.00 grant from the Diocese for assisting in the funding of our PIR while we work to grow & expand our family.
- Parish obligations to the Diocese are based upon actual amounts from the Diocese.
- All other expenses and incomes were based upon actual results from this year.
- Includes \$7,740 expected rental from Grace UMC

Respectfully Submitted,

Philip Robidoux  
Treasurer

# St. Paul's Episcopal Church

## Budget Report

1/1/2007 Through 12/31/2007

Expenses Budgeted	Budgeted Monthly	Monthly Group Total	Budgeted Yearly	Yearly Group Total
400 <b>ASSESSMENT</b>				
401 Assesment Exp	\$714.00		\$8,568.00	
		\$714.00		\$8,568.00
450 <b>ADMINISTRATION/SALARY</b>				
451 Rector Salary Exp	\$5,226.58		\$62,718.93	
452 Rector Pension Exp	\$940.78		\$11,289.40	
453 Delta Dental Exp	\$200.00		\$2,400.00	
454 Transportation Exp	\$72.00		\$864.00	
455 Rectors Business Exp	\$20.83		\$250.00	
456 Supply Clergy Exp	\$41.67		\$500.00	
457 Sexton Salary Exp	\$378.75		\$4,545.00	
458 Workers Comp Exp	\$61.08		\$733.00	
459 Payroll Taxes Exp	\$28.97		\$347.64	
460 Staff Education Exp	\$41.67		\$500.00	
461 Continuing Education	\$41.67		\$500.00	
462 Paychex Expense	\$32.25		\$387.00	
		\$7,086.25		\$85,034.97
500 <b>OFFICE EXPENSE</b>				
501 Copier Lease Payments Exp	\$168.00		\$2,016.00	
502 Copier Mainenance Exp	\$65.92		\$791.00	
503 Office Supplies Exp	\$50.00		\$600.00	
504 Postage Exp	\$15.50		\$186.00	
505 Church Supplies Exp	\$10.00		\$120.00	
506 Internet Exp	\$40.00		\$480.00	
507 Other Pub Exp	\$0.00			
507 Other Publication Exp	\$29.17		\$350.00	
508 Telephone Local Exp	\$87.50		\$1,050.00	
510 Communications Exp	\$91.67		\$1,100.00	
511 Bulletin Stock Exp	\$35.92		\$431.00	
		\$593.67		\$7,124.00
550 <b>BUILDING AND GROUNDS</b>				
551 Lawn Exp	\$83.33		\$1,000.00	
552 Insurance Exp	\$208.33		\$2,500.00	
553 Main And Repair Exp	\$108.33		\$1,300.00	
554 Snow Removal Exp	\$216.67		\$2,600.00	
555 Building Supplies Exp	\$41.67		\$500.00	
		\$658.33		\$7,900.00
600 <b>UTILITIES EXPENSE</b>				
601 Gas Exp	\$1,125.00		\$13,500.00	
602 Electric Exp	\$200.00		\$2,400.00	
603 Water Exp	\$158.33		\$1,900.00	
604 Trash Removal Exp	\$88.17		\$1,058.00	
605 Utilies And Trash Oth Exp	\$18.33		\$220.00	
		\$1,589.83		\$19,078.00

# St. Paul's Episcopal Church

## Budget Report

1/1/2007 Through 12/31/2007

Expenses Budgeted	Budgeted Monthly	Monthly Group Total	Budgeted Yearly	Yearly Group Total
650 <b>MINISTRIES EXP</b>				
651 Music Exp	\$150.00		\$1,800.00	
652 Worship Other Exp	\$12.50		\$150.00	
653 Church Ed Pub Exp	\$59.75		\$717.00	
654 Youth Education Exp	\$12.50		\$150.00	
655 Hospitality Exp	\$25.00		\$300.00	
656 Missions Exp	\$20.83		\$250.00	
	<hr/>		<hr/>	
		\$280.58		\$3,367.00
700 <b>DEBT SERVICE</b>				
701 Loan Pmt Stokes Exp	\$56.67		\$680.00	
	<hr/>		<hr/>	
		\$56.67		\$680.00
3000 <b>DESIGNATED EXPENSE</b>				
3002 Altar Guild Flower Exp	\$0.00			
3003 Altar Guild Exp	\$0.00			
3004 Buliding Fund Exp	\$0.00			
3005 Gifts Memorials Exp	\$0.00			
3006 Kitchen Fund Exp	\$0.00			
3007 Memorial Garden Exp	\$0.00			
3008 Missions Fund Exp	\$0.00			
3009 Music Fund Exp	\$0.00			
3010 Organ Fund Exp	\$0.00			
3011 Youth Group Exp	\$0.00			
	<hr/>		<hr/>	
		\$0.00		\$0.00
	<hr/> <hr/>		<hr/> <hr/>	
<b>Total Monthly:</b>	\$10,979.33	<b>Total Yearly:</b>	\$131,751.97	

**Weekly Amount Needed:      \$2,533.69**

**St. Paul's Episcopal Church  
Balance Sheet For All Accounts  
Through 1/11/2007**

**ASSETS**

**Account Balances:**

Checking1	\$8,764.98
DITIncome	\$24,739.06
DITStock	\$31,850.43
Savings1	\$11,099.29

<b>TOTAL ASSETS</b>	<u>\$76,453.76</u>
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**LIABILITIES**

**Liabilities**

Payroll Fed Tax Withheld	\$902.92
Payroll Medicare Withheld	\$10.98
Payroll Soc Sec Withheld	\$46.96

<b>TOTAL LIABILITIES</b>	<u>\$960.86</u>
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**EQUITY**

**Fund Balance/Other Equity**

Other Equity	\$0.00
Altar Guild Flower Fun	\$423.77
Altar Guild Fund	\$35.32
Book Of Rem Stock Fund	\$709.64
Book Of Rem. Inc Fund	\$621.10
Building Fund	\$162.55
General Fund	\$9,011.22
Gifts & Memorials Fund	\$4,115.36
Glebe Land Inc Fund	\$21,038.86
Glebe Land Stock Fund	\$24,065.35
Kitchen Fund	\$15.96
Lydia Mont. Inc. Fund	\$3,959.36
Lydia Mont. Stock Fund	\$4,528.66
Memorial Garden Fund	\$432.88
Missions Fund	\$493.90
Music Fund	\$45.80
Organ Fund	\$3,076.98
Youth Group Fund	\$1,009.67

<b>TOTAL FUNDS</b>	<u>\$73,746.38</u>
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<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>\$74,707.24</u>
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1/1/2006 Through 1/11/2007

Income	Projected For Period	Income For Period	Over/Under Budget
<b>200 GENERAL FUND INCOME</b>			
201 Tithes & Offerings Inc	\$54,294.40	\$47,044.54	\$7,249.86
202 Non Pledge Inc	\$10,301.37	\$15,370.00	(\$5,068.63)
203 Loose Plate Inc	\$2,163.29	\$3,398.42	(\$1,235.13)
204 Other Income Inc	\$1,390.68	\$404.85	\$985.83
205 Love Offerings Inc	\$3,090.41	\$2,900.00	\$190.41
206 Rental Playschool Inc	\$27,455.21	\$26,927.00	\$528.21
207 Other Rental Inc	\$927.12	\$602.87	\$324.25
208 Fund Raisers Inc.	\$5,665.75	\$5,244.20	\$421.55
210 Diocese Grant Inc	\$30,904.11	\$13,243.51	\$17,660.60
Group Total:	\$136,192.35	\$115,135.39	\$21,056.96
<b>2000 DESIGNATED INCOMES</b>			
2002 Altar Guild Flower Inc	\$0.00	\$1,626.00	(\$1,626.00)
2003 Altar Guild Inc	\$0.00	\$6.00	(\$6.00)
2004 Building Inc	\$0.00	\$4,169.24	(\$4,169.24)
2005 Gifts Memorials Inc	\$0.00	\$860.00	(\$860.00)
2006 Kitchen Fund Inc	\$0.00	\$365.55	(\$365.55)
2007 Memorial Garden Inc	\$0.00	\$20.00	(\$20.00)
2008 Mission Fund Inc	\$0.00	\$0.00	\$0.00
2009 Music Fund Inc	\$0.00	\$0.00	\$0.00
2010 Organ Fund Inc	\$0.00	\$0.00	\$0.00
2011 Youth Group Inc	\$0.00	\$0.00	\$0.00
Group Total:	\$0.00	\$7,046.79	(\$7,046.79)
<b>3500 GLEBE LAND FUND</b>			
3505 Glebe Land Inc Gain Loss	\$0.00	\$2,495.45	(\$2,495.45)
3506 Glebe Land Stock Gain Loss	\$0.00	(\$688.58)	\$688.58
Group Total:	\$0.00	\$1,806.87	(\$1,806.87)
<b>3600 LYDIA MONTGOMERY FUND</b>			
3605 Lydia Mont Inc Gain Loss	\$0.00	\$473.52	(\$473.52)
3606 Lydia Mong Stock Gain Loss	\$0.00	(\$133.46)	\$133.46
Group Total:	\$0.00	\$340.06	(\$340.06)
<b>3700 BOOK OF REMEMBRANCES FUND</b>			
3706 Book Of Rem Income Gain Lo	\$0.00	\$75.46	(\$75.46)
3707 Book Of Rem Stock Gain Los	\$0.00	(\$22.75)	\$22.75
Group Total:	\$0.00	\$52.71	(\$52.71)
<b>Total For Period:</b>	\$136,192.35	\$124,381.82	\$11,810.53

1/1/2006 Through 1/11/2007

Expense	Budgeted For Period	Expenses For Period	Over/Under Budget
<b>400 ASSESMENT</b>			
401 Assesment Exp	\$10,301.37	\$9,000.00	\$1,301.37
Group Total:	\$10,301.37	\$9,000.00	\$1,301.37
<b>450 ADMINISTRATION/SALARY</b>			
451 Rector Salary Exp	\$61,808.22	\$55,200.00	\$6,608.22
452 Rector Pension Exp	\$9,642.08	\$9,800.00	(\$157.92)
453 Delta Dental Exp	\$2,472.33	\$1,183.56	\$1,288.77
454 Transportation Exp	\$890.04	\$0.00	\$890.04
455 Rectors Business Exp	\$257.53	\$367.00	(\$109.47)
456 Supply Clergy Exp	\$515.07	\$150.00	\$365.07
457 Sexton Salary Exp	\$4,681.97	\$4,545.00	\$136.97
458 Workers Comp Exp	\$755.09	\$956.00	(\$200.91)
459 Payroll Taxes Exp	\$5,150.68	\$217.80	\$4,932.88
460 Staff Education Exp	\$515.07	\$35.90	\$479.17
461 Continuing Education	\$515.07	\$277.59	\$237.48
Group Total:	\$87,203.16	\$72,732.85	\$14,470.31
<b>500 OFFICE EXPENSE</b>			
501 Copier Lease Payments Exp	\$2,433.18	\$1,795.99	\$637.19
502 Copier Mainenance Exp	\$814.84	\$883.95	(\$69.11)
503 Office Supplies Exp	\$618.08	\$1,329.35	(\$711.27)
504 Postage Exp	\$191.61	\$489.94	(\$298.33)
505 Church Supplies Exp	\$123.62	\$64.81	\$58.81
506 Internet Exp	\$246.20	\$0.00	\$246.20
507 Other Pub Exp	\$360.55	\$0.00	\$360.55
507 Other Publication Exp	\$85.50	\$744.80	(\$659.30)
508 Telephone Local Exp	\$557.30	\$1,097.50	(\$540.20)
510 Communications Exp	\$1,133.15	\$873.82	\$259.33
511 Bulletin Stock Exp	\$443.99	\$707.88	(\$263.89)
Group Total:	\$7,008.02	\$7,988.04	(\$980.02)
<b>550 BUILDING AND GROUNDS</b>			
551 Lawn Exp	\$1,030.14	\$1,425.00	(\$394.86)
552 Insurance Exp	\$2,575.34	\$2,675.00	(\$99.66)
553 Main And Repair Exp	\$1,339.18	\$1,707.41	(\$368.23)
554 Snow Removal Exp	\$2,678.36	\$3,605.00	(\$926.64)
555 Building Supplies Exp	\$511.98	\$1,308.21	(\$796.23)
Group Total:	\$8,134.99	\$10,720.62	(\$2,585.63)
<b>600 UTILITIES EXPENSE</b>			
601 Gas Exp	\$13,906.85	\$11,792.90	\$2,113.95
602 Electric Exp	\$2,472.33	\$2,890.09	(\$417.76)
603 Water Exp	\$1,957.26	\$217.94	\$1,739.32
604 Trash Removal Exp	\$1,089.88	\$1,646.08	(\$556.20)

1/1/2006 Through 1/11/2007

Expense	Budgeted For Period	Expenses For Period	Over/Under Budget
<b>600 UTILITIES EXPENSE</b>			
605 Utilies And Trash Oth Exp	\$226.63	\$0.00	\$226.63
Group Total:	\$19,652.95	\$16,547.01	\$3,105.94
<b>650 MINISTRIES EXP</b>			
651 Music Exp	\$618.08	\$1,037.75	(\$419.67)
652 Worship Other Exp	\$154.52	\$56.87	\$97.65
653 Church Ed Pub Exp	\$737.58	\$828.95	(\$91.37)
654 Youth Education Exp	\$154.52	\$107.72	\$46.80
655 Hospitality Exp	\$309.04	\$158.19	\$150.85
656 Missions Exp	\$257.53	\$350.00	(\$92.47)
Group Total:	\$2,231.28	\$2,539.48	(\$308.20)
<b>700 DEBT SERVICE</b>			
701 Loan Pmt Stokes Exp	\$700.49	\$250.00	\$450.49
Group Total:	\$700.49	\$250.00	\$450.49
<b>3000 DESIGNATED EXPENSE</b>			
3002 Altar Guild Flower Exp	\$0.00	\$2,112.83	(\$2,112.83)
3003 Altar Guild Exp	\$0.00	\$436.04	(\$436.04)
3004 Buliding Fund Exp	\$0.00	\$4,106.69	(\$4,106.69)
3005 Gifts Memorials Exp	\$0.00	\$180.00	(\$180.00)
3006 Kitchen Fund Exp	\$0.00	\$587.74	(\$587.74)
3007 Memorial Garden Exp	\$0.00	\$10.00	(\$10.00)
3008 Missions Fund Exp	\$0.00	\$0.00	\$0.00
3009 Music Fund Exp	\$0.00	\$99.00	(\$99.00)
3010 Organ Fund Exp	\$0.00	\$478.27	(\$478.27)
3011 Youth Group Exp	\$0.00	\$0.00	\$0.00
Group Total:	\$0.00	\$8,010.57	(\$8,010.57)
<b>Total For Period:</b>	<b>\$135,232.26</b>	<b>\$127,788.57</b>	<b>\$7,443.69</b>

1/1/2007 Through 12/31/2007

Income	Projected For Period	Income For Period	Over/Under Budget
<b>200 GENERAL FUND INCOME</b>			
201 Tithes & Offerings Inc	\$54,476.00	\$2,715.34	\$51,760.66
202 Non Pledge Inc	\$15,000.00	\$465.00	\$14,535.00
203 Loose Plate Inc	\$2,500.00	\$541.43	\$1,958.57
204 Other Income Inc	\$600.00	\$0.00	\$600.00
205 Love Offerings Inc	\$1,500.00	\$0.00	\$1,500.00
206 Rental Playschool Inc	\$26,652.00	\$0.00	\$26,652.00
207 Other Rental Inc	\$600.00	\$0.00	\$600.00
208 Fund Raisers Inc.	\$5,500.00	\$60.00	\$5,440.00
210 Diocese Grant Inc	\$15,000.00	\$0.00	\$15,000.00
211 Investment Interest Income	\$1,872.00	\$0.00	\$1,872.00
212 Grace UMC Rental	\$7,740.00	\$0.00	\$7,740.00
Group Total:	\$131,440.00	\$3,781.77	\$127,658.23
<b>2000 DESIGNATED INCOMES</b>			
2002 Altar Guild Flower Inc	\$0.00	\$60.00	(\$60.00)
2003 Altar Guild Inc	\$0.00	\$0.00	\$0.00
2004 Building Inc	\$0.00	\$5.00	(\$5.00)
2005 Gifts Memorials Inc	\$0.00	\$200.00	(\$200.00)
2006 Kitchen Fund Inc	\$0.00	\$0.00	\$0.00
2007 Memorial Garden Inc	\$0.00	\$0.00	\$0.00
2008 Mission Fund Inc	\$0.00	\$0.00	\$0.00
2009 Music Fund Inc	\$0.00	\$0.00	\$0.00
2010 Organ Fund Inc	\$0.00	\$0.00	\$0.00
2011 Youth Group Inc	\$0.00	\$0.00	\$0.00
Group Total:	\$0.00	\$265.00	(\$265.00)
<b>3500 GLEBE LAND FUND</b>			
3505 Glebe Land Inc Gain Loss	\$0.00	\$0.00	\$0.00
3506 Glebe Land Stock Gain Loss	\$0.00	\$0.00	\$0.00
Group Total:	\$0.00	\$0.00	\$0.00
<b>3600 LYDIA MONTGOMERY FUND</b>			
3605 Lydia Mont Inc Gain Loss	\$0.00	\$0.00	\$0.00
3606 Lydia Mong Stock Gain Loss	\$0.00	\$0.00	\$0.00
Group Total:	\$0.00	\$0.00	\$0.00
<b>3700 BOOK OF REMEMBRANCES FUND</b>			
3706 Book Of Rem Income Gain Lo	\$0.00	\$0.00	\$0.00
3707 Book Of Rem Stock Gain Los	\$0.00	\$0.00	\$0.00
Group Total:	\$0.00	\$0.00	\$0.00
<b>Total For Period:</b>	<b>\$131,440.00</b>	<b>\$4,046.77</b>	<b>\$127,393.23</b>

1/1/2007 Through 12/31/2007

Expense	Budgeted For Period	Expenses For Period	Over/Under Budget
<b>400 ASSESMENT</b>			
401 Assesment Exp	\$8,568.00	\$0.00	\$8,568.00
Group Total:	\$8,568.00	\$0.00	\$8,568.00
<b>450 ADMINISTRATION/SALARY</b>			
451 Rector Salary Exp	\$62,718.93	\$0.00	\$62,718.93
452 Rector Pension Exp	\$11,289.40	\$0.00	\$11,289.40
453 Delta Dental Exp	\$2,400.00	\$0.00	\$2,400.00
454 Transportation Exp	\$864.00	\$0.00	\$864.00
455 Rectors Business Exp	\$250.00	\$0.00	\$250.00
456 Supply Clergy Exp	\$500.00	\$0.00	\$500.00
457 Sexton Salary Exp	\$4,545.00	\$0.00	\$4,545.00
458 Workers Comp Exp	\$733.00	\$0.00	\$733.00
459 Payroll Taxes Exp	\$347.64	\$0.00	\$347.64
460 Staff Education Exp	\$500.00	\$0.00	\$500.00
461 Continuing Education	\$500.00	\$0.00	\$500.00
462 Paychex Expense	\$387.00	\$0.00	\$387.00
Group Total:	\$85,034.97	\$0.00	\$85,034.97
<b>500 OFFICE EXPENSE</b>			
501 Copier Lease Payments Exp	\$2,016.00	\$0.00	\$2,016.00
502 Copier Mainenance Exp	\$791.00	\$0.00	\$791.00
503 Office Supplies Exp	\$600.00	\$0.00	\$600.00
504 Postage Exp	\$186.00	\$0.00	\$186.00
505 Church Supplies Exp	\$120.00	\$0.00	\$120.00
506 Internet Exp	\$480.00	\$0.00	\$480.00
507 Other Pub Exp	\$0.00	\$0.00	\$0.00
507 Other Publication Exp	\$350.00	\$0.00	\$350.00
508 Telephone Local Exp	\$1,050.00	\$0.00	\$1,050.00
510 Communications Exp	\$1,100.00	\$0.00	\$1,100.00
511 Bulletin Stock Exp	\$431.00	\$0.00	\$431.00
Group Total:	\$7,124.00	\$0.00	\$7,124.00
<b>550 BUILDING AND GROUNDS</b>			
551 Lawn Exp	\$1,000.00	\$0.00	\$1,000.00
552 Insurance Exp	\$2,500.00	\$0.00	\$2,500.00
553 Main And Repair Exp	\$1,300.00	\$0.00	\$1,300.00
554 Snow Removal Exp	\$2,600.00	\$0.00	\$2,600.00
555 Building Supplies Exp	\$500.00	\$0.00	\$500.00
Group Total:	\$7,900.00	\$0.00	\$7,900.00
<b>600 UTILITIES EXPENSE</b>			
601 Gas Exp	\$13,500.00	\$0.00	\$13,500.00
602 Electric Exp	\$2,400.00	\$0.00	\$2,400.00
603 Water Exp	\$1,900.00	\$0.00	\$1,900.00

1/1/2007 Through 12/31/2007

Expense	Budgeted For Period	Expenses For Period	Over/Under Budget
<b>600 UTILITIES EXPENSE</b>			
604 Trash Removal Exp	\$1,058.00	\$0.00	\$1,058.00
605 Utilies And Trash Oth Exp	\$220.00	\$0.00	\$220.00
Group Total:	\$19,078.00	\$0.00	\$19,078.00
<b>650 MINISTRIES EXP</b>			
651 Music Exp	\$1,800.00	\$0.00	\$1,800.00
652 Worship Other Exp	\$150.00	\$0.00	\$150.00
653 Church Ed Pub Exp	\$717.00	\$0.00	\$717.00
654 Youth Education Exp	\$150.00	\$0.00	\$150.00
655 Hospitality Exp	\$300.00	\$0.00	\$300.00
656 Missions Exp	\$250.00	\$350.00	(\$100.00)
Group Total:	\$3,367.00	\$350.00	\$3,017.00
<b>700 DEBT SERVICE</b>			
701 Loan Pmt Stokes Exp	\$680.00	\$0.00	\$680.00
Group Total:	\$680.00	\$0.00	\$680.00
<b>3000 DESIGNATED EXPENSE</b>			
3002 Altar Guild Flower Exp	\$0.00	\$0.00	\$0.00
3003 Altar Guild Exp	\$0.00	\$0.00	\$0.00
3004 Buliding Fund Exp	\$0.00	\$0.00	\$0.00
3005 Gifts Memorials Exp	\$0.00	\$100.00	(\$100.00)
3006 Kitchen Fund Exp	\$0.00	\$0.00	\$0.00
3007 Memorial Garden Exp	\$0.00	\$0.00	\$0.00
3008 Missions Fund Exp	\$0.00	\$0.00	\$0.00
3009 Music Fund Exp	\$0.00	\$0.00	\$0.00
3010 Organ Fund Exp	\$0.00	\$0.00	\$0.00
3011 Youth Group Exp	\$0.00	\$0.00	\$0.00
Group Total:	\$0.00	\$100.00	(\$100.00)
<b>Total For Period:</b>	\$131,751.97	\$450.00	\$131,301.97

➤ **STEWARDSHIP REPORT** .....

**From The Financial Perspective**

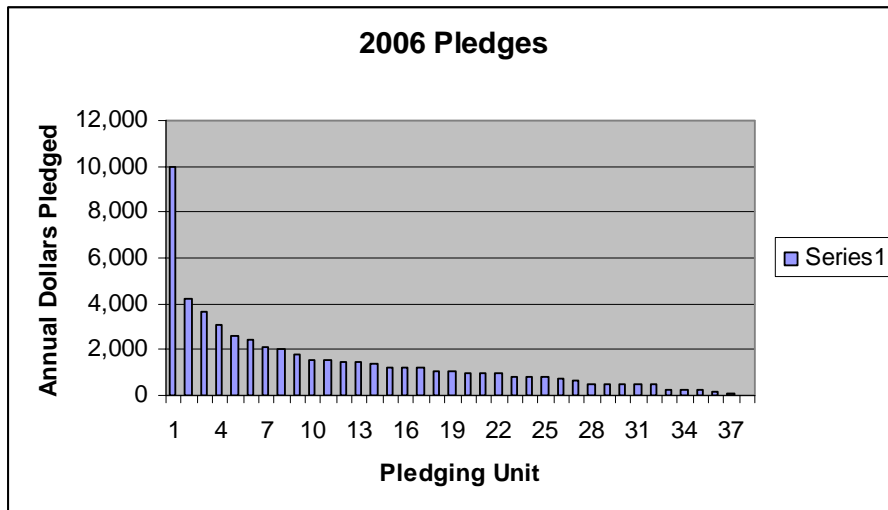
Recalling that last year we set out with rather modest goals for the Stewardship campaign and met those goals, we wanted to try and extend ourselves a little bit for the 2007 pledge campaign. We looked to increase the pledge dollars by 20% (thus the goal of \$65,000) while increasing new pledges by 10%. Current actual membership is 81 families. With this background in mind, we offer the following so everyone can understand the trends over the past five years:

<u>Year</u>	<u>Pledging Units</u>	<u>Amounts Pledged</u>	<u>Amounts Collected</u>
2007	39	\$54,476	N/A
2006	36	\$55,166	TBD
2005	27	\$47,300	\$46,634
2004	43	\$70,000	\$47,300
2003	62	\$90,572	\$75,000 (approx)

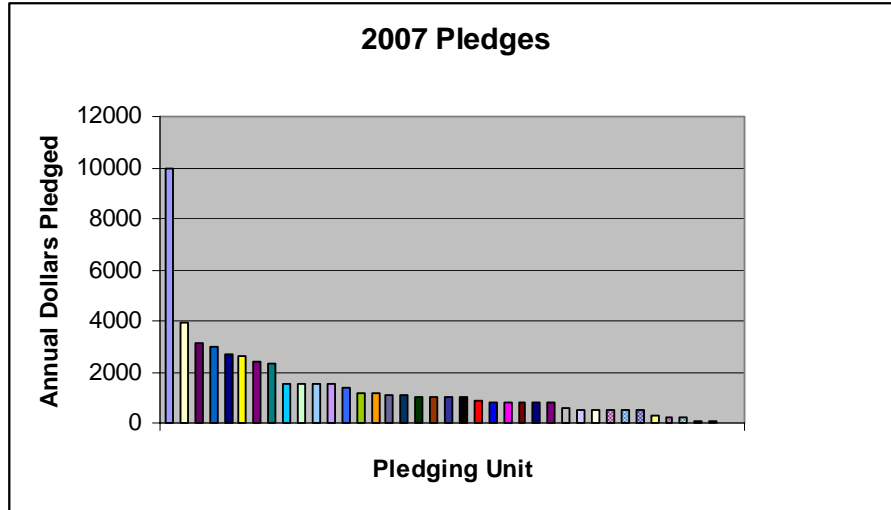
When we broke the information down, we see some interesting items in a 2006 v. 2007 comparative:

<u>Item</u>	<u>2007 Goal</u>	<u>2007 Actual</u>	<u>2006 Year End</u>
Total Financial Pledges	45	39	36
Total Dollars Pledged	\$65,000	\$54,476	\$55,166
Static Pledges	12	16	12
New Pledges	5	5	3
Increased Pledges	8	12	8
Decreased Pledges	2	4	1
Non-Renewed Pledges	2	3	N/A (1st year tracking this data)

**From The Quintile Perspective**



First Quintile Data	..... (7 units)	..... \$28,040 Pledged	..... \$4,005 average pledge
Second Quintile Data	... (7 units)	..... \$11,200 Pledged	..... \$1,600 average pledge
Third Quintile Data	..... (7 units)	..... \$8,600 Pledged	..... \$1,229 average pledge
Fourth Quintile Data	..... (7 units)	..... \$5,244 Pledged	..... \$749 average pledge
Fifth Quintile Data	..... (8 units)	..... \$2,082 Pledged	..... \$260 average pledge



First Quintile Data	..... (7 units)	..... \$27,720 Pledged	..... \$3,960 average pledge
Second Quintile Data	... (8 units)	..... \$12,280 Pledged	..... \$1,535 average pledge
Third Quintile Data	..... (8 units)	..... \$7,860 Pledged	..... \$982.50 average pledge
Fourth Quintile Data	..... (8 units)	..... \$5,280 Pledged	..... \$660 average pledge
Fifth Quintile Data	..... (8 units)	..... \$1,936 Pledged	..... \$242 average pledge

**So, What Does All of This Really Mean?**

From a micro-perspective we do not want to get hung up on any of it nor do we want to address any of it directly here for this reason: we have only this year begun tracking data like this. Our hope and expectation is that future Stewardship Chairs will continue to track it this way; we believe that we'll be able to identify some interesting trends as St. Paul's moves into the future and we look forward to seeing these trends in future years.

From a macro-perspective, we are pretty excited. We have seen five new pledges for 2007. We have seen very few people leave the parish during the most recent transition period. New families are visiting and joining the church. And, even though we have seen some non-renewed and decreased pledges, virtually all are due to personal circumstances and are not a result of anything specific within St Paul's. Those involved have expressed a desire to increase or re-pledge during the course of 2007. But as the Stewardship Drive "officially" closed on January 12, 2007 so we could create this report, we needed to report them as we have here.

From a time/talent perspective it is difficult to offer too much in the way of firm data; there are still a core group of members who drive much of these efforts, though we have seen an influx of new volunteers at various times during the course of 2006, for which the entire parish is profoundly thankful. We hope and pray that this continues. And, if you want to volunteer for anything, all you need do is seek out Father Mike or any vestry member to make that offer.

Overall, we remain excited by the continuing modestly paced growth and re-invigoration of St. Paul's.

Respectfully Submitted,

John Diercks and Chris Estey  
Stewardship Committee

➤ **PROPERTY REPORT .....**

The mission of the head of property is to ensure that the church facility is always in good repair. The year 2006 has proved to be a year of many challenges.

The areas that were in need:

Septic system - With a septic backup at the end of last year we were left with items needing repair or replacement. The main tank was pumped as well as the leach field tanks, one of the tanks in the leach field had to be re-lined. The electrical panel, controlling the septic system, was replaced and updated. The job has been completed.

Two dead trees in the front section of the property were taken down by Jim Warner and the stumps were removed by Scott's landscaping.

Sean Donahue's Eagle Scout project was to design and create a Labyrinth on our Property. The project has been completed and I would like to congratulate Sean for all his effort and for making such a great addition to our church property.

Linda Lee's Girl Scout troop added a perennial garden to the side of the building near the Labyrinth. This will add more beauty to the area in the spring & summer.

Our kitchen has been approved by the Board of Health and we now have our food service license. This allows us to have functions open to the public. Sue Ramsley has been certified as our food manager. Jim Warner installed motion lighting in front of the church's main entrance helping to light the walk way to the drive way. He also has installed a CO detector down stairs, and replaced the emergency lights in the boiler room. Thanks Jim.

Many parish members, worked on a painting project. The Sunday school class rooms, the kitchen, the parish hall and the entrance hall were all painted over the summer. I would like to thank all who worked so hard.

In the coming year we will be renting our facility to Grace Methodist Church. This may enable us to financially tackle the exterior paint project that is needed.

Thanks to all who helped to make 2006 such a successful year.

Respectfully submitted,

Ruth Warner  
Junior Warden/Property Chairperson

## ➤ EDUCATION REPORT.....

The 2006 Sunday School year at St. Paul's has been strong and flourishing. Due to our very dedicated teachers, most of whom have done this for many years, we have increased enrollment and fully staffed classrooms this year. Some of the highlights include:

- ✚ Sunday School participated in All-Ages Worship on selected Sundays:
  - Burying of the Alleluia's (Feb.)
  - Blessing of the Animals (Oct. 1)
  - St. Nicholas Day and the Giving Tree (Dec. 3)
- ✚ A fantastic Halloween party with many of the older children setting up activities for the younger children
- ✚ The recent Epiphany pageant on Jan 14<sup>th</sup> had 12 children participating. Thank you to Linda Lee for coordinating the pageant for another year.
- ✚ The J2A program continued to be stabilized this year with Fr. Mike and Jen Dilegge leading the group. The group meets on Sunday evenings which has proven to work very well.
- ✚ Rite-13 was very blessed to have Mary Arnaut join Chris Estey in leading this class.
- ✚ Both Rite-13 and J2A are in their final year of a two-year program.
- ✚ While we still struggle to obtain the Safe Church Standards of having two adults in each classroom, we have made strides toward improvement as evidenced by the staffing report below.

### **Teachers/Staff**

Our teachers share a tremendous dedication to the children of our parish. They deserve a heartfelt "thank you" from all of us. They are vital to keeping this important ministry of our church stable.

#### **January 2006 – June 2006**

##### Pre-School / Kindergarten / 1<sup>st</sup> Grade

Teachers: Jo Rector, Alyssa Sarno, Eileen Slater

##### 2<sup>nd</sup> / 3<sup>rd</sup> Grade

Teachers: Robin Bloomer, Caroline Correia

##### 4<sup>th</sup> / 5<sup>th</sup> Grade

Teachers: Cindy Farrell, George Garabedian

##### 6<sup>th</sup> / 7<sup>th</sup> Grade (Rite-13)

Teachers: Chris Estey

##### 8<sup>th</sup> / 9<sup>th</sup> Grade (J2A)

Leaders: Fr. Mike Billingsley, Jennifer Dilegge

Thank you to Kata Pavlov for coverage of the Nursery.

#### **September 2006 – December 2006**

Due to the high enrollment of children in 2<sup>nd</sup> and 3<sup>rd</sup> grade, we created an additional class for 4<sup>th</sup> grade children to accommodate the numbers. This positioned us to have the 5<sup>th</sup>/6<sup>th</sup> grade students continue in class together before moving to Rite-13 in the fall of 2007.

##### Nursery

Teachers: Dianne Belamarich, Ruth Warner

Pre-School / Kindergarten / 1<sup>st</sup> Grade

Teachers: Jo Rector, Alyssa Sarno, Eileen Slater

2<sup>nd</sup> / 3<sup>rd</sup> Grade

Teachers: Robin Bloomer, Caroline Correia

4<sup>th</sup> Grade

Teachers: Linda Lee, Andy Starkis

5<sup>th</sup>/6<sup>th</sup> Grade

Teachers: Cindy Farrell, George Garabedian, Rich Litchfield

7<sup>th</sup>/8<sup>th</sup> Grade (Rite-13)

Teachers: Mary Arnaut, Chris Estey

9<sup>th</sup>/10<sup>th</sup> Grade (J2A)

Leaders: Fr. Mike Billingsley, Jennifer Dilegge

**Curriculum**

**Godly Play**

(3yrs through 1<sup>st</sup> grade)

This creative program allows young children to find their relationship with God by experiencing stories from the Bible and our Christian heritage. Stories are told in a child-oriented worship environment. The class brings stories from the Old and New Testament to life using 3D figures. After the story, the children have an opportunity for expression through art and the wooden manipulatives. Each class ends with a Feast, at which a snack is shared in a similar way to the Eucharist.

**Living the Good News (Primary & Intermediate)**

(2<sup>nd</sup>-3<sup>rd</sup> grade Primary, 4<sup>th</sup>-6<sup>th</sup> grade Intermediate)

This program features a lesson that is based on one of the Old or New Testament readings that is used during the Worship Service each Sunday. This allows families to share what they heard and learned in church and in Sunday School.

**Rite 13/Journey to Adulthood**

(7-8<sup>th</sup> grade Rite-13, 9-10<sup>th</sup> grade J2A)

This highly acclaimed program joins Sunday meetings with youth group activities. Youth in seventh and eighth began their final phase of the Rite-13 program. Youth in ninth and tenth grades began their final year of a two-year J2A program.

**Enrollment**

The enrollment in our Sunday School program increased by 10% in the fall of 2006. This is very encouraging news given the steep decline in enrollment from the fall 2004 to fall 2005, however we do struggle with weekly attendance being slim, which makes bringing consistency to the programs (especially Rite-13 and J2A) very challenging to the teachers.

**Enrollment by year**

'97 – '98	57 children
'98 – '99	82 children
'99 – '00	90 children
'00 – '01	85 children
'01 – '02	95 children
'02 – '03	98 children
'03 – '04	88 children
'04 – '05	77 children
'05 – '06	47 children
'06 – '07	52 children

**2006 -07 School Year**

Pre-School/Kindergarten / Grade 1 .....	6
2nd /3rd grade .....	11
4th grade .....	6
5th/ 6th grade .....	10
7th/8th grade (Rite-13) .....	10
9th/10t/h grade (J2A).....	9
Total.....	52

Respectfully Submitted,

Vicki Jacobson  
Sunday School Coordinator

➤ **HOSPITALITY REPORT .....**

The hospitality committee is responsible for hosting special events in the church as well as organizing and scheduling the coffee hour. The coffee hour is hosted each week by a church member or family. Many families have helped out this year hosting the coffee hour. Also, different Sunday school groups took turns hosting the coffee hour as well.

We were able to bring back the Breakfast on the first Sunday of the month during the months of November and December. Thank you everyone that was involved. It takes a lot of planning and an early arrival to do the breakfast.

Coffee hour this year will be slightly different as we share the church with Grace Methodist. We will be referring it to as a "Continental Breakfast" with cereals, pastries and fruit. It will be exciting to share this time with our new church friends from Grace.

Respectfully submitted,  
Gretchen Carr

➤ **COMMUNICATIONS GRANT REPORT.....**

St. Paul's has reaped many benefits from the \$5,000 communications grant we received several years ago from the diocese. With careful planning and frugal spending, the grant funds have gone a long way. Most of the communications grant expenditures were made in 2006.

The computer in the Rector's office and the church office were extremely outdated and near failure. We purchased a laptop for the rector's office and are in the process of ordering a desktop computer for the church office. Both computers will have the latest Microsoft Office Software installed and the ability to be networked. We now have the technology to perform periodic system backups to eliminate the danger of losing files from hard drive failures. This was not feasible with our older archaic systems.

St. Paul's previously had no audiovisual equipment to effectively make displays and presentations. We were able to purchase a high definition projector and screen for this purpose. The projector can play DVD's, be hooked up to a VHS player or a laptop computer. This equipment was very useful for effectively hosting the diocesan Safe Church Training seminar in November. Moreover, we have made great use of it for our congregational development meetings with Christ Church and at our monthly vestry meetings. Additional possible uses are showing movies for fellowship events, adult Christian education and youth Christian education classes.

Our parish stationery was very old and outdated. We have replaced it with a more colorful and eye catching letterhead. It gives a greater impression of professionalism and character for St. Paul's.

Several of our "Episcopal Church Welcomes You" signs around the town have become missing or damaged over time. The vestry identified 3 highly visible locations where the signs should be replaced to properly represent our church. The three new signs have been purchased and will be installed in the spring.

Our parish welcome packages were in great need of refreshing as well. We updated the inserts to be more colorful and informative for our visitors and prospective new members. A small gift was added in the form of a St. Paul's refrigerator magnet. What better advertising is there than having St. Paul's on your refrigerator!

Miscellaneous media advertising was made during the year for special events. Advertisements were placed in the Hopkinton and Upton Town Criers. The benefit from the ads is rather difficult to put a value on, but they can only have been beneficial to our church.

From the above summary of purchases we have made using the communications grant funds, you can see that \$5,000 made a huge difference for our church. I invite you to take a moment to check out our updated communications technology.

Faithfully Yours,

Jay Jacobson  
Senior Warden

## ➤ COMMUNICATIONS REPORT .....

Over the past year, communications at St. Paul's has seen activity in three key areas: Epistle distribution, Parish announcements and web presence. Each area is touched on further below.

We (re)started the Epistle distribution in September, 2005 – calendar year 2006 saw the first full year of electronic Epistle distribution. We opted for paper-less distribution in an effort to save monthly mailing and production expenses. The email distribution list took a bit of time to settle down – with incorrect addresses, etc. – but has settled to a number just shy of 100 recipients. It is distributed to current and former parishioners and to some of the local Episcopal parishes in the area. The Epistle remains about 9 pages of content, with letters from Fr. Mike, the Sr. Warden, events and calendar information.

Using the same email distribution list as that for the Epistle, we began to send out regular email announcements during 2006. The purpose of these emails is to provide timely information to augment what appears in the Epistle and to announce other happenings, press releases, etc. Knowing that many of us receive far too much email, we have attempted to keep these additional emails to a minimum, typically once per-month, roughly mid-month.

By far, the greatest area of activity has been the presence of St. Paul's on the web. The website has undergone a few transformations during 2006, some in the area of website appearance, but also in the area of content (and implementation, for those so inclined!). The latest change to the website was the upgrade of our prayer micro-site to make its look and feel similar to the remainder of the website. Some interesting statistics from the website:

- 1324 – number of visitors in 2006
- 101 – the average number of visitors per month
- 204 – average number of pages loaded per month
- Australia – furthest visitor (others from Egypt, Turkey, Israel, the UK, Florida, California, Iowa and elsewhere in the states).

Looking forward to 2007, we expect to continue electronic distribution of the Epistle and email announcements (if you are not receiving the Epistle, please send your email address to pdittman@comcast.net). We are expecting/planning at least one more technology overhaul on the website that should enable direct entry of prayers via forms (rather than having to resort to sending a separate email).

We would also like to thank Lori Robak and recognize her on-going efforts in managing the local press through her periodic press releases and other activities to keep St. Paul's in the print media.

Respectfully submitted,

Peter Dittman,  
Communications/Epistle Editor

➤ **OUTREACH REPORT.....**

Project Just Because is our main outreach project. We support PJB by being a main drop off center for items being donated by the people of Hopkinton. We also create gift baskets to sell and the proceeds are donated to Project Just Because to help with their heat and light bills now that they have a permanent building. The Christmas basket project raised \$350.00. The names we use for our St. Nicholas Day giving tree are provided by PJB. The gifts purchased are given to specific children so that they may have a Merry Christmas.

We support the Senior Center food pantry by collecting food, paper products and cleaning products monthly to help keep their shelves stocked. We also support Serenity house by collecting clothing for the ladies and their infants.

➤ **FUND RAISING REPORT .....**

Fundraising in the year 2006 has not only been a successful way to earn extra money but we find that working together as a parish, the members become friends. Our fundraising projects include the spring and fall rummage sales, parking cars for the marathon, polyarts, and now gift basket sales for various occasions. With a little fun & effort we were able to raise over \$5,000 in 2006.

➤ **ALTAR GUILD REPORT.....**

At this time we have only two members of the Altar Guild, Vicki Jacobson and myself. It is our job to see that the Sanctuary is ready for Sunday services. Flowers designed, Eucharist set up, candles ready to be lit, and the appropriate liturgical colors on the Altar.

In 2006 there were 9 Baptism's, 3 Burials, Lent, Easter season, Advent & Christmas season all of which The Altar Guild is responsible for the Altar set up and clean up. We are in desperate help of more members if we are to continue to do all that is expected.

Please consider becoming a member of St. Paul's Altar Guild. Many hands make little work. For more info please contact Ruth Warner or Vicki Jacobson.

The above reports, respectfully submitted,  
By Ruth Warner

## **VESTRY NOMINATIONS**

Nominating Committee:

Gretchen Carr (Chairperson)

Ruth Warner

### **2007 VESTRY**

- Jay Jacobson, Senior Warden
- Sue Ramsley, Junior Warden
- Phil Robidoux, Treasurer
- Mary Arnaut, Assistant Treasurer
- Dianne Belamarich, Clerk
- Ruth Warner
- Gretchen Carr
- Chris Estey
- John Diercks
- Peter Dittman
- Roger Mahoney
- Steve Pelletier

## **DIOCESAN CONVENTION DELEGATES NOMINATIONS**

- Frank and Mary Chase